



GSA Administrator

**FIELD WORK DETERMINATION AUTHORIZING USE OF  
GOVERNMENT PASSENGER CARRIER(S) FOR HOME-TO-WORK  
TRANSPORTATION PURSUANT TO 41 C.F.R. Part 102-5.**

Determination Control No. 105

The Acting Administrator makes the following determination and approval of use under 41 C.F.R. Part 102-5:

1. The following employees of the U.S. General Services Administration (GSA), Federal Acquisition Service, Region 9, are authorized to use Government-owned, -leased, or -controlled motor vehicles for transportation between their residences and places of GSA employment to conduct field work for this agency:

Michelle Stansberry, Customer Service Director, Marketing Division, Sacramento, CA

David M. Lampert, Customer Service Director, Customer Accounts & Research Division, San Francisco, CA

Ronald D. Eisley, Customer Service Director, Pacific and Far East Branch, Osan, Korea

Brandy M. Untalan, Customer Service Director, Customer Relationship Management & Outreach Branch, Agana, Guam

2. The employees listed above perform or involve the performance of field work for GSA. The duties performed require multiple stops within locally accepted commuting areas or travel to remote locations. These activities or duties come within the definition of "field work" as set forth in 41 C.F.R. Part 102-5.30. Specifically, Government passenger carrier transportation is necessary between residence and place of GSA employment for the following reasons:

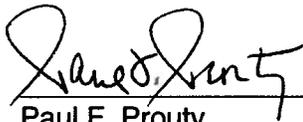
These employees are required to visit customers at various Federal agency sites and other locations for the purpose of promoting GSA products and services to current and potential clients. They provide advice and general assistance, engage in customer outreach programs, and participate in seminars, workshops, and product/services exhibitions. They often have to leave early in the morning to drive to their destinations or event, and in the evening they may not be near a Government facility to return the vehicle. On occasion, it is more cost effective for an employee to use a Government vehicle to travel from their residence to that day's business destinations than from a Government facility. Efficiency and productivity will be increased because the employee will not have to travel to one location to pick up a vehicle and then proceed to their destination, which may be in the opposite direction from the place at which the vehicle is normally housed. This time savings allows employees to more effectively interact with their customers in and around their respective territories because a greater number of scheduled and "cold call" visits can

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be made within a targeted area. Moreover, this savings in travel time ensures sufficient time for employees to set up for events, seminars and workshops within their eight- or nine-hour workdays. These circumstances are of a continuing nature. The employees named above perform in the same roles and hold the same responsibilities as the positions previously identified in Determination Control #92, August 28, 2007 through August 27, 2009.

3. Use of Government passenger carriers for home-to-work transportation by the employees will substantially increase the efficiency and economy of GSA under the circumstances described. The use is not for the personal comfort or convenience of the employees and the transportation is approved only on days when the employees actually perform field work. A record of home-to-work use will be maintained by each employee using home-to-work transportation on GSA Form 3601, Monthly Home-To-Work Transportation Log in accordance with 41 C.F.R. §102-5.120 and GSA Order ADM P 5620.1.

4. This determination and approval is effective no longer than two years, updated as necessary from the date of this authorization.



Paul F. Prouty  
Acting Administrator of U.S. General Services

9/1/09

Date

**CORRESPONDENCE ROUTING SLIP**

FOR SIGNATURE OF Acting Administrator (A)	CONTROL NUMBER <b>IG 152628</b>
ADDRESSEE Acting Administrator (A)	DUE DATE

**ROUTE**

CORRESPONDENCE SYMBOL	DATE		INITIAL
	IN	OUT	
1. ACMA	8/27	8/27	DJ
2. ACM	8/27	8/27	DJ FOR
3. APMC	8/27	8/27	YR-A
4. AC			
5. <del>AD</del>		8/31	<i>[Signature]</i>
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*CHL 9/30  
REL. Kenny d  
John  
re/kw*

**GSA DOCUMENT SUMMARY**  
(Instructions on Page 3)

1. <b>TO:</b> Acting Administrator	2. FOR SIGNATURE OF Acting Administrator (A)	3. DATE DUE
4. SUBJECT: Home-to-Work Determination Control No. 105	5. <input checked="" type="checkbox"/> BASIC DOCUMENT <input type="checkbox"/> RESPONSE	6. CORRESPONDENCE CONTROL NUMBER <i>IQ 152628</i>

7. CONCURRENCES and COMMENTS  
*PRINT NAME if individual signing is not the principal.*

ITEM	CORRESPONDENCE SYMBOL	SIGNATURE (Sign full name)	COMMENTS (Use additional page if necessary)	DATE	
				IN	OUT
A.	9A	Jeffrey E. Neely	See attached signed document	8/17	8/17
B.	ACM	Elizabeth I. Kelley <i>DS for</i>		<i>8/27</i>	<i>8/27</i>
C.	L	Lenny S. Loewentritt	See attached signed document	8/19	8/19
D.	ACMC	<i>[Signature]</i> Peggy DeProspero		<i>8/27</i>	<i>8/27/09</i>
E.	AC	Danielle Germain <i>[Signature]</i>	<i>CR 8/30</i>		<i>8/31/09</i>
F.	AD	<i>[Signature]</i> Barnaby L. Brasseux			<i>8/31/09</i>
G.					

8. ACTION OFFICER Lee Gregory	9. CORRESPONDENCE SYMBOL ACMA	10. TELEPHONE NUMBER (202) 501-1533	11. PREPARED BY Lee Gregory	12. TELEPHONE NUMBER (202) 501-1533
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13. NOTE: NUMBER OF SIGNATURES REQUIRED BY FINAL SIGNING OFFICIAL ► One (1)

14. SUMMARY

The individuals listed perform or involve the performance of field work for GSA. The duties performed requires multiple stops within locally accepted commuting areas or travel to remote locations. These activities or duties come within the definition of "field work" as set forth in 41 C.F.R. § 102-5.120.

This determination and approval shall be updated as necessary. Field Work Home-To-Work approval is authorization for a two (2) year period from the date of authorization.

All requests for use of Government-owned, -leased, or-rented vehicles in Home-To-Work situations must be authorized by the head of the agency. This authority cannot be delegated to another official.

15. AUTHOR ►	NAME AND SIGNATURE <i>[Signature]</i> Lee Gregory	SYMBOL ACMA	TELEPHONE NUMBER (202) 501-1533	DATE Aug. 26, 2009
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