

# *Federal Advisory Committees*



*First Annual Report of the President*

*March 1973*

# FEDERAL ADVISORY COMMITTEE REPORT

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TO THE CONGRESS OF THE UNITED STATES:

In accordance with the provisions of Sec. 6(c) of the Federal Advisory Committee Act, the report on the status of advisory committees in 1972 is herewith forwarded.

A handwritten signature in cursive script, reading "Richard Nixon". The signature is written in black ink and is positioned to the right of the main text block.

THE WHITE HOUSE,

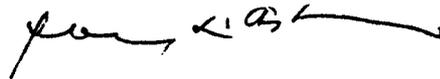
EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

MAR 29 1973

MEMORANDUM FOR THE PRESIDENT

Subject: Annual Report of Federal Advisory Committees  
to the Congress

In accordance with the provisions of the Federal Advisory  
Committee Act, P.L. 92-463, and Executive Order No. 11686,  
the first annual report to the Congress has been prepared.  
This report is due March 31, 1973, and is enclosed for  
your transmittal to the Congress.

A handwritten signature in black ink, appearing to be "John A. ...", is written over the bottom right portion of the typed text.

Enclosure

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

ANNUAL REPORT OF FEDERAL ADVISORY COMMITTEES

This is the first annual report for transmittal to the Congress, as required by the Federal Advisory Committee Act (P.L. 92-463), "on the activities, status, and changes in the composition of advisory committees in existence during the preceding calendar year." It presents considerable information about Federal advisory committees that was not available heretofore.

At the end of calendar year 1972, under the definition of the Act, more than 1400 Federal advisory committees were in existence under the jurisdiction of more than 50 executive branch agencies.

A significant part of the Federal Government's business is conducted with the assistance of advisory committees composed of experts from the public sector. Such committees have been used since the early days of the Republic--President Washington appointed the first advisory committee to assist him in dealing with the Whiskey Rebellion. Thereafter, advisory committees were created and operated to provide the executive branch with expertise from private citizens to aid in policymaking in the many areas of Government.

Over the years, the number of advisory committees has increased substantially, due to the initiative of both the executive and legislative branches. This growth led President Kennedy to issue an executive order (11007) in February 1962 establishing regulations for their use. Further, experience with such committees led the President to issue an executive order (11671) in June 1972 which rescinded earlier advisory committee regulations and established a centralized management system. During the time the executive branch was establishing these new procedures, the House Government Operations Subcommittee on Legal and Monetary Affairs and the Senate

Government Operations Subcommittee on Intergovernmental Relations were examining advisory committee management. Based on their examination, the Congress passed the Federal Advisory Committee Act (P.L. 92-463) which the President approved and signed on October 6, 1972.

Of the 1439 advisory committees in existence on December 31, 1972, 251 or about 18 percent were created by statute. During calendar year 1972, 211 new committees were created of which 19 were statutory. In the same year, 187 committees were terminated, making a net gain of 24 committees. The Act's applicability is broader than that of previous advisory committee regulations, and because of that, the numbers reported are not directly comparable with those previously provided to the Congress (for example, subcommittees are now reported individually: in 1972 the Federal Power Commission established two new committees having 28 subcommittees --a total of 30 new committees). In the current calendar year, we expect to reduce advisory committees to the minimum essential number.

The Federal costs for these committees, as reported by the individual agencies, totalled \$25,215,882. Federal costs for individual committees in calendar year 1972 varied widely, ranging from no Federal cost for a few committees to \$1,750,000 for the Department of Justice National Advisory Commission on Criminal Justice Standards and Goals. The average annual cost per committee in calendar year 1972 was \$15,508.

The greatest numbers of committees were concentrated under the jurisdiction of 12 departments and agencies as follows:

Health, Education and Welfare	367
Agriculture	172
Interior	126
Defense	95
Commerce	76
Small Business Administration	66
Transportation	55
Commission on Civil Rights	51
Federal Power Commission	47
Labor	46
State	42
National Science Foundation	41

The tabulations which follow present summary data on committee numbers and costs for the individual agencies for calendar year 1972. It should be pointed out that these data summarize advisory committee activities before the Act became effective, and that as a result, the data are subject to minor variations. Through the Committee Management Secretariat of the Office of Management and Budget, each agency has been required to submit its own annual review of advisory committees by July 2, 1973.

The annual review of each advisory committee is to determine--

- (1) whether such committee is carrying out its purpose;
- (2) whether, consistent with the provisions of applicable statutes, the responsibilities assigned to it should be revised;
- (3) whether it should be merged with other advisory committees; or
- (4) whether it should be abolished.

The results of this review will be included in the next annual advisory committee report to the Congress.

In addition, the Office of Management and Budget has issued committee management guidelines to all executive branch departments and agencies. These guidelines were issued through two documents: (1) OMB Circular A-63 on Advisory Committee Management and (2) a joint OMB/Department of Justice Memorandum on Implementation of the Federal Advisory Committee Act. These documents were issued for execution by each agency pending their review by all agencies and their reproduction in final form. They were published in the Federal register for public comment, as well.

The detailed information required by Sec. 6(c) of the Act is forwarded herewith, under separate cover, to the Congress and the Library of Congress. This detailed information approximates 6,000 pages of material. For reasons of national security, detailed information concerning one Department of Defense committee is not included in this report. Members of the public desiring information concerning specific committees may obtain it from the Library of Congress, or from the agency having jurisdiction over the committee.

ADVISORY COMMITTEE SUMMARY DATA FOR CY 1972

Agencies	Numbers Current 12/31/72	Numbers Statutory 12/31/72	Numbers Terminated CY 1972	New Committees CY 1972		Changes in Numbers CY 1972	\$ Total Cost	\$ Average Cost
				Total Numbers	Statutory Numbers			
Presidential Advisory Committees <sup>1/</sup>	(21) <sup>2/</sup>	(12)	NA	(20)	(1)	NA	(4,214,233)	(200,678)
<u>Executive Office of the President</u>								
Office of Management and Budget	4	0	0	0	0	0	386,500 <sup>3/</sup>	96,625
Office of Emergency Preparedness	16	0	0	0	0	0	15,582	974
Council of Environmental Quality	3	0	1	1	0	0	9,300	3,100
Office of Telecommunications Policy	1	0	0	0	0	0	5,700	5,700
Office of Consumer Affairs	1	0	0	0	0	0	25,000	25,000
Office of Drug Abuse Prevention	1 <sup>4/</sup>	1	0	0	0	0	180,000	180,000
Office of Economic Opportunity	31 <sup>4/</sup>	0	0	27	0	27	42,950	1,385
<u>Departments</u>								
Agriculture	172	80	46	5	1	-41	328,260	1,506
Commerce	76	4	7	1	0	-6	1,318,522	15,887
Defense	95 <sup>5/</sup>	6	14	16	0	2	2,531,338	23,438
Health, Education and Welfare	367	45	49	69	8	20	10,355,403	24,893
Housing and Urban Development	4	4	1	1	0	0	24,658	4,932
Interior	126	78	3	9	4	6	472,280	3,661
Justice	7	3	1	4	4	3	1,781,000 <sup>6/</sup>	222,625
Labor	46	6	2	4	0	2	968,691	21,058
State	42	0	5	3	0	-2	310,162	6,599
Agency for International Development	5	0	0	1	0	1	167,500	33,500
Transportation	55	5	11	5	0	-6	537,341	8,142
Treasury	29	1	2	0	0	-2	27,958	1,864

ADVISORY COMMITTEE SUMMARY DATA FOR CY 1972

Agencies	Numbers Current 12/31/72	Numbers Statutory 12/31/72	Numbers Terminated CY 1972	New Committees CY 1972		Changes in Numbers CY 1972	\$ Total Cost	\$ Average Cost
				Total Numbers	Numbers Statutory			
<u>Independent Agencies</u>								
Administrative Conference of the U.S.	1	1	0	0	0	0	450,000	450,000
Atomic Energy Commission	12	2	0	0	0	0	1,084,200	90,350
Civil Aeronautics Board	2	0	3	0	0	-3	4,365	873
Environmental Protection Agency	20	3	6	8	1	2	598,416	23,016
Export-Import Bank	1	1	0	0	0	0	24,237	24,237
Federal Communication Commission	7	0	0	3	0	3	255,261	36,466
Federal Home Loan Bank Board	1	1	0	0	0	0		
Federal Mediation and Concil. Ser.	1	1	0	0	0	0	0	0
Federal Power Commission	47	0	8	30	0	22	261,923	4,762
Federal Trade Commission	3	0	0	0	0	0	5,200	1,733
General Services Administration	31	1	1	5	0	4	69,380	2,168
Interstate Commerce Commission	3	0	0	0	0	0	1,278	426
National Aeronautics and Space Adm.	17	1	1	0	0	-1	363,600	20,200
National Credit Union Administration	1	1	0	0	0	0	8,000	8,000
National Endowment for the Arts	11	1	0	0	0	0	365,975	33,270
National Endowment for the Humanities	6	1	0	0	0	0	255,460	42,532
National Science Foundation	41	1	10	7	0	-3	231,297	4,535
Railroad Retirement Board	1	1	0	0	0	0	1,400	1,400
Securities and Exchange Commission	2	0	8	10	0	2	9,725	972
Small Business Administration	66	0	0	0	0	0	120,631	1,828
Smithsonian Institution								
U.S. Arms Control and Disarmament Agn.	2	0	0	0	0	0	116,607	58,304
U.S. Civil Service Commission	8	5	1	1	1	0	132,458	14,718

ADVISORY COMMITTEE SUMMARY DATA FOR CY 1972

Agencies	Numbers Current 12/31/72	Numbers Statutory 12/31/72	Numbers Terminated CY 1972	New Committees CY 1972		Changes in Numbers CY 1972	\$ Total Cost	\$ Average Cost
				Total Numbers	Numbers Statutory			
<u>Independent Agencies (Cont'd)</u>								
U.S. Information Agency	2	1	0	0	0	0	84,130	42,065
U.S. Postal Service								
Veterans Administration	6	1	7	0	0	-7	65,692	5,053
<u>Selected Committees, Commissions and Councils</u>								
Advisory Council on Historic Preser.	1	1	0	0	0	0	439,600	439,600
American Revolution Bicentennial Comm.	12	0	0	1	0	1	88,200	7,350
Cabinet Committee on Opportunities for Spanish Speaking People	1	0	0	0	0	0	20,000	20,000
U.S. Commission on Civil Rights	51	0	0	0	0	0	669,202	13,122
U.S. Water Resources Council	1	0	0	0	0	0	1,500	1,500
Totals	1439	257	187	211	19	24	\$25,215,882	\$15,508

- <sup>1/</sup> These Presidential Advisory Committees are included in the numbers below for those agencies having jurisdiction.
- <sup>2/</sup> This number may be affected by some legal decisions on whether certain committees are Presidential Advisory Committees.
- <sup>3/</sup> \$385,000 for Presidential Advisory Committee on Management Improvement.
- <sup>4/</sup> All abolished effective February 1, 1973.
- <sup>5/</sup> Includes 28 committees under Secretary of Defense, Joint Chiefs of Staff, and Defense agencies; 16 committees under Air Force; 31 committees under Army; and 20 committees under Navy.
- <sup>6/</sup> \$1,750,000 for National Advisory Commission on Criminal Justice and Standards.
- <sup>7/</sup> Cost of \$74,893 not born by Federal Government.

Note: Smithsonian Institution is excluded because the Smithsonian Secretary states "Given the Institution's independent authority and responsibility, it is believed that the boards and committees of the Smithsonian would not be deemed to fall within the purview of P.L. 92-463 since these groups provide advice and recommendations to the Board of Regents and the Secretary, neither of which are in the Executive Branch of the Federal Government."

United States Postal Service is excluded because its Assistant General Counsel states "In our opinion the Federal Advisory Committee Act--to the extent it grants certain advisory committee management review functions to the Office of Management and Budget to be exercised over Federal Government agencies--is one of the laws from which the Postal Service is exempted by virtue of the Postal Reorganization Act."

FEDERAL ADVISORY COMMITTEES, DECEMBER 31, 1972

FEDERAL ADVISORY COMMITTEES, DECEMBER 31, 1972

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## PRESIDENTIAL ADVISORY COMMITTEES

Advisory Committee on Federal Pay

Advisory Council on Historic Preservation

Advisory Council on Intergovernmental Personnel Policy

Citizen's Advisory Commission on Environmental Quality

Committee for the Preservation of the White House

General Advisory Committee on Arms Control and Disarmament

Joint Commission on the Coinage

National Advisory Council on Adult Education

National Advisory Council on the Education of Disadvantaged  
Children

National Advisory Council on Extension and Continuing  
Education

National Advisory Council on the Oceans and Atmosphere

National Advisory Council on Supplementary Education Centers  
and Services

National Commission on Marihuana and Drug Abuse

National Commission on Materials Policy

President's Advisory Committee on Environment Merit  
Awards Program

President's Advisory Council on Management Improvement

President's Cancer Panel

President's Committee on the National Medal of Science

President's Committee on Mental Retardation

President's Council on Physical Fitness and Sports

U.S. Advisory Commission on International Education and  
Cultural Affairs

## EXECUTIVE OFFICE OF THE PRESIDENT

## Office of Management and Budget

American Statistical Association Advisory Committee on  
Statistical Policy  
Business Advisory Council on Federal Reports  
Labor Advisory Committee on Statistics

## Office of Emergency Preparedness

Economic Stabilization Committees, in 8 regions  
Emergency Economic Stabilization Advisory Committee for  
Retailing (other than food and automobiles)  
Emergency Economic Stabilization Industry Committee for  
Food Retailing  
Emergency Economic Stabilization Industry Committee for  
Food Service  
Emergency Economic Stabilization Industry Advisory  
Committee for Lumber and Wood Products  
National Civil Defense Advisory Council  
National Health Resources Advisory Committee  
National Labor Management Manpower Policy Committee  
Program Advisory Committee

## Council of Environmental Quality

New Committee Created in CY 1972

Advisory Committee on Alternative Automotive Power Systems

All Other Advisory Committees

CEQ-FCST Committee on Ecological Research  
Stream Channel Modification Study Advisory Group

## Office of Telecommunications Policy

Electromagnetic Radiation Management Advisory Council

## Office of Consumer Affairs

Consumer Advisory Council

Special Action Office for Drug Abuse Prevention

National Advisory Council for Drug Abuse Prevention

Office of Economic Opportunity

New Committees Created in CY 1972

National Private Resources Advisory Committee  
 Region I Private Resources Advisory Committee  
 Region I State and Local Government Advisory Committee  
 Region II Older Persons Advisory Committee  
 Region II State and Local Government Advisory Committee  
 Region III Older Persons Advisory Committee  
 Region III Private Resources Advisory Committee  
 Region III State and Local Government Advisory Committee  
 Region IV Older Persons Advisory Committee  
 Region IV Private Resources Advisory Committee  
 Region IV State and Local Government Advisory Committee  
 Region V Private Resources Advisory Committee  
 Region VI Older Persons Advisory Committee  
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 Region VIII Older Persons Advisory Committee  
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 Region IX Older Persons Advisory Committee  
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 Region X Older Persons Advisory Committee  
 Region X Private Resources Advisory Committee  
 Region X State and Local Government Advisory Committee

All Other Advisory Committees

National Advisory Committee to the Legal Services Program  
 National Older Persons Advisory Committee  
 National State and Local Government Advisory Committee  
 Region II Private Resources Advisory Committee

## DEPARTMENTAL ADVISORY COMMITTEES

U. S. Department of Agriculture

New Committees Created in cy 1972

Missouri National Forests Advisory Committee  
 Monongahela National Forest Multiple Use Advisory Committee  
 Nebraska National Forest Livestock Advisory Board  
 Oregon Dunes National Recreation Area Advisory Council  
 Ottawa National Forest Multiple Use Advisory Committee

All Other Advisory Committees

Advisory Committee for U. S. Meat Animal Research Center  
 Advisory Committee on Cooperative Work with State Departments  
 of Agriculture  
 Advisory Committee on Foot-and-Mouth Disease  
 Advisory Committee on Grains - Wheat, Feed Grains, and Soybeans  
 Advisory Committee on Hog Cholera Eradication  
 Advisory Committee on State & Private Forestry  
 Agricultural Research Policy Advisory Committee  
 Agricultural Research Program and Facilities Subcommittee  
 of Agricultural Research Policy Advisory Committee  
 Apache National Forest Grazing Advisory Board  
 Apache National Forest Multiple Use Advisory Committee  
 Arapaho National Forest Multiple Use Advisory Committee  
 Ashley National Forest Cattle Advisory Board  
 Ashley National Forest Woolgrower's Advisory Board (Uintah)  
 Bighorn National Forest Grazing Advisory Board  
 Bighorn National Forest Multiple Use Advisory Committee  
 Boise National Forest G-10 Livestock Advisory Board  
 Broiler Advisory Committee  
 Cache National Forest G-10 Livestock Advisory Board  
 California Advisory Committee to U. S. Forest Service  
 California Regional Road Committee  
 Caribou National Forest Cattlemen's Advisory Board  
 Caribou National Forest Woolgrowers Advisory Board  
 Carrizo Grazing Advisory Board, San Isabel National Forest  
 Carson National Forest Multiple Use Advisory Committee  
 Challis National Forest Livestock Advisory Board  
 Cibola National Forest Multiple Use Management Advisory  
 Committee  
 Cibola National Forest Grazing Advisory Board  
 Coconino National Forest Grazing Advisory Board  
 Coconino National Forest Multiple Use Advisory Committee  
 Colville National Forest Advisory Committee

U. S. Department of Agriculture (Continued)

Colville National Forest Grazing Advisory Board  
 Committee of Nine  
 Commodity Credit Corporation Advisory Board  
 Condor Advisory Committee  
 Cooperative Forestry Research Advisory Board  
 Cooperative Forestry Research Advisory Committee  
 Coronado National Forest Grazing Advisory Board  
 Coronado National Forest Multiple Use Advisory Committee  
 Cradle of Forestry in America Advisory Committee  
 Custer National Forest - Ashland Division Central Advisory  
 Board (Grazing)  
 Descanso District Advisory Board, Cleveland National Forest  
 Deschutes National Forest Advisory Committee  
 Deschutes National Forest Cattlemen's and Woolgrowers  
 Advisory Board  
 Eldorado National Forest Grazing Advisory Board  
 Flathead National Forest Advisory Committee  
 Forest Products Marketing and Utilization Research Advisory  
 Committee  
 Forest Research Advisory Committee, Orono, Maine  
 Fremont National Forest Livestock Advisory Board  
 General Conference Committee of the National Poultry  
 Improvement Plan  
 Gila National Forest Grazing Advisory Board  
 Grand Mesa National Forest Advisory Board  
 Grand Mesa-Uncompahgre National Forest Multiple Use Advisory  
 Committee  
 Gunnison National Forest Multiple Use Advisory Committee  
 Gunnison Valley Forest Advisory Board  
 Intermountain Region Timber Roads Advisory Committee  
 Joint USDA-National Association of State Departments of  
 Agriculture Committee  
 Kaibab National Forest Multiple Use Advisory Committee  
 Kaniksu National Forest Advisory Committee  
 Klamath National Forest Advisory Board (Grazing)  
 Kootenai National Forest Multiple Use Advisory Committee  
 Lewis and Clark National Forest Advisory Committee  
 Lincoln National Forest Grazing Advisory Board  
 Lincoln National Forest Multiple Use Advisory Committee  
 Malheur National Forest Grazing Advisory Board  
 Malheur National Forest Multiple Use Advisory Committee  
 Manti-La Sal National Forest, Manti Division, G-10 Advisory  
 Board  
 Medicine Bow National Forest Advisory Board  
 Medicine Bow National Forest Multiple Use Advisory Committee  
 Miguel District Grazing Advisory Board, Grand Mesa-Uncompahgre  
 National Forest

U. S. Department of Agriculture (Continued)

Mills Grazing Advisory Board, Cibola National Forest  
 Modoc National Forest Livestock Advisory Board  
 Montezuma Section, San Juan Advisory Board (West)  
 Multiple Use Advisory Committee for Nebraska & McKelvie  
 National Forest & Ft. Pierre, Buffalo Gap & Ogeala  
 National Grasslands  
 Mt. Hood National Forest Advisory Committee  
 National Advisory Committee on Safety in Agriculture  
 National Advisory Council on Child Nutrition  
 National Agricultural Research Advisory Committee  
 National Arboretum Advisory Council  
 National Cotton Advisory Committee  
 National Horse Industry Advisory Committee  
 National Meat and Poultry Inspection Advisory Committee  
 National Peanut Advisory Committee  
 National Rice Advisory Committee  
 National Rural Fire Defense Committee  
 Nemo Advisory Board, Black Hills National Forest  
 Nezperce National Forest Grazing Advisory Board  
 Northeastern Forest Research Advisory Committee  
 North End District Advisory Board, Grand Mesa-Uncompahgre  
 National Forest  
 North Kaibab National Forest Grazing Advisory Board  
 Norwood District Advisory Board, Grand Mesa-Uncompahgre  
 National Forest  
 Ochoco National Forest Multiple Use Advisory Committee  
 Okanogan National Forest Grazing Advisory Board  
 Okanogan National Forest Multiple Use Advisory Committee  
 Ouray District Advisory Board, Grand Mesa-Uncompahgre  
 National Forest  
 Pacific Crest National Scenic Trail Advisory Council  
 Pacific Northwest Forestry Research Advisory Committee  
 Pacific Northwest Regional Advisory Committee  
 Paonia Area Advisory Board, Gunnison National Forest  
 Payette National Forest Cattlemen's Advisory Board  
 Payette National Forest Woolgrower's Advisory Board  
 Perishable Agricultural Commodities Act - Industry  
 Conference Group  
 Pike National Forest Multiple Use Advisory Committee  
 Plant Variety Protection Board  
 Prescott National Forest Grazing Advisory Board  
 Prescott National Forest Multiple Use Management Advisory  
 Committee  
 Public Advisory Committee on Soil and Water Conservation  
 Regional Farmer Advisory Committee

U. S. Department of Agriculture (Continued)

Regional Road Committee - Region 2  
Regional Road Committee - Region 3  
Region 6 Road Committee  
Rice Inspection Industry Advisory Committee  
Rio Grande National Forest Advisory Board  
Rio Grande National Forest Multiple Use Advisory Committee  
Rogue River National Forest Grazing Advisory Board  
Rogue River National Forest Advisory Committee  
Roosevelt National Forest Advisory Board  
Roosevelt National Forest Advisory Committee  
Routt National Forest Grazing Advisory Board  
Routt National Forest Multiple Use Advisory Committee  
Salmon National Forest Livestock Advisory Board  
Salmon National Forest Multiple Use Advisory Committee  
Salmon River Breaks Primitive Area Ad Hoc Public Advisory  
Committee  
Salmon River Study Advisory Committee  
San Isabel National Forest Grazing Advisory Board  
San Isabel National Forest Multiple Use Advisory Committee  
San Juan Section, San Juan National Forest Advisory Board  
San Juan National Forest Advisory Committee  
Santa Fe National Forest Livestock Advisory Board  
Sawtooth National Forest Multiple Use Advisory Committee  
Sawtooth National Forest Grazing Advisory Board  
Sequoia National Forest Advisory Board  
Shoshone National Forest Advisory Committee  
Shoshone National Forest Livestock Advisory Board  
Sierra National Forest Grazing Advisory Board  
Siskiyou National Forest Advisory Committee  
Sitgreaves National Forest Grazing Advisory Board  
Sitgreaves National Forest Multiple Use Advisory Committee  
Siuslaw National Forest Advisory Committee  
Southeastern Forestry Research Advisory Committee  
South Kaibab National Forest Grazing Advisory Board  
Spearfish District Advisory Board, Black Hills National  
Forest  
Stanislaus National Forest Livestock Advisory Board  
Superior National Forest Advisory Committee  
Taos-Penasco-Questa Division Grazing Advisory Board, Carson  
National Forest  
Targhee National Forest Cattle Advisory Board  
Targhee National Forest Multiple Use Advisory Committee  
Tierra Amarilla Division Grazing Advisory Board, Carson  
National Forest  
Timber and Watershed Management Research Advisory Committee

U. S. Department of Agriculture (Continued)

Timpas Unit Advisory Board, San Isabel National Forest  
 Tobacco Valley Advisory Board, Kootenai National Forest  
 Toiyabe National Forest Advisory Committee, Charleston  
 Division  
 Toiyabe National Forest Livestock Advisory Board, Mono  
 Division  
 Tonto National Forest Grazing Advisory Board  
 Tonto National Forest Multiple Use Advisory Committee  
 Umatilla National Forest Advisory Committee  
 Umatilla National Forest Grazing Advisory Board  
 Union County Advisory Board, Cibola National Forest  
 Wallowa - Whitman National Forest Advisory Committee  
 Wallowa - Whitman National Forest Grazing Advisory Board  
 Wasatch National Forest Advisory Committee  
 Water Bank Advisory Board  
 White Mountain National Forest Advisory Committee  
 White River National Forest Cattle Advisory Board  
 White River National Forest Multiple Use Advisory Committee  
 White River National Forest Sheep Advisory Board  
 Willamette National Forest Multiple Use Advisory Committee  
 Winema National Forest Grazing Advisory Board

## Department of Commerce

New Committee Created in CY 1972

Importers' Textile Advisory Committee

All Other Advisory Committees

Advisory Board to the U. S. Merchant Marine Academy  
 Advisory Council for Minority Enterprise  
 Advisory Panel for Project Stormfury  
 Census Advisory Committee on Agriculture Statistics  
 Census Advisory Committee of the American Economic  
 Association  
 Census Advisory Committee of the American Marketing  
 Association  
 Census Advisory Committee of the American Statistical  
 Association  
 Census Advisory Committee on Population Statistics  
 Census Advisory Committee on Privacy and Confidentiality  
 Census Advisory Committee on Small Areas  
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 Statistics  
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 Economic Advisory Board

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Exporters' Textile Advisory Committee  
Industry Advisory Committee on Iron and Steel Scrap Problems  
International Business Advisory Committee  
Management-Labor Textile Advisory Committee  
Marine Fisheries Advisory Committee  
National Advisory Committee for the Flammable Fabrics Act  
National Advisory Committee on Oceans and Atmosphere  
National Bureau of Standards Visiting Committee  
National Business Council for Consumer Affairs (NBCCA)  
NBCCA Sub-Council on Advertising and Promotion  
NBCCA Sub-Council on Complaints and Remedies  
NBCCA Sub-Council on Credit and Related Terms of Sale  
NBCCA Sub-Council on Packaging and Labeling  
NBCCA Sub-Council on Performance and Service  
NBCCA Sub-Council on Product Safety  
NBCCA Sub-Council on Warranties and Guarantees  
National Export Expansion Council (NEEC)  
NEEC Action Committee on Export Financing  
NEEC Action Committee on Taxation in Relation to Exports  
NEEC Action Committee on Trade & Investment in Developing  
Countries  
NEEC Industry Advisory Committee on Chemicals  
NEEC Industry Advisory Committee on Food Processing &  
Packaging Equipment  
NEEC Industry Advisory Committee on Office Machines &  
Computers  
NEEC Industry Advisory Committee on Telecommunications  
NEEC Small Business Advisory Committee  
National Industrial Pollution Control Council (NIPCC)  
NIPCC Airlines and Aircraft Sub-Council  
NIPCC Automotive Sub-Council  
NIPCC Beverages Sub-Council  
NIPCC Building Materials Sub-Council  
NIPCC Chemicals Sub-Council  
NIPCC Coal Sub-Council  
NIPCC Construction Sub-Council  
NIPCC Containers (Cans) Sub-Council  
NIPCC Containers (Glass and Plastic) Sub-Council  
NIPCC Containers (Paper) Sub-Council  
NIPCC Detergents Sub-Council  
NIPCC Electric and Nuclear Sub-Council  
NIPCC Fertilizers and Agricultural Chemicals Sub-Council  
NIPCC Food (Dairy, Fish, and Other) Sub-Council  
NIPCC Food (Grain-Based Products) Sub-Council  
NIPCC Food (Poultry and Animal-Based Products) Sub-Council  
NIPCC General Manufacturing Sub-Council

Department of Commerce (Continued)

NIPCC Heavy Equipment Sub-Council  
 NIPCC Leisure Sub-Council  
 NIPCC Mining and Non-Ferrous Metals Sub-Council  
 NIPCC Paper Sub-Council  
 NIPCC Petroleum and Gas Sub-Council  
 NIPCC Process and Systems Engineering Sub-Council  
 NIPCC Railroads and Rail Equipment Sub-Council  
 NIPCC Rubber Sub-Council  
 NIPCC Shipping Sub-Council  
 NIPCC Steel Sub-Council  
 NIPCC Utilities Sub-Council  
 NIPCC Wood Products Sub-Council  
 NIPCC International Environmental Committee  
 National Inventors Council  
 National Public Advisory Committee on Regional Economic  
     Development  
 OFDI Committee on Accounting  
 Patent Advisory Committee  
 Public Advisory Committee for Trademark Affairs  
 Travel Advisory Board

Department of Defense

Office, Secretary of Defense; Office, Joint  
 Chiefs of Staff; and Defense Agencies

Office Secretary of Defense, Research and Engineering

Board of Visitors, Defense Systems Management School  
 Defense Science Board  
 DOD Advisory Group on Electron Devices

Assistant Secretary of Defense, Health and EnvironmentNew Committee Created in CY 1972

DOD Medical House Officers' Advisory Committee

Assistant Secretary of Defense, Installations and LogisticsNew Committee Created in CY 1972

Maritime Policy Industry Advisory Committee

All Other Advisory Committees

Industry Advisory Council  
 DOD-Industry Integrated Logistic Support Advisory Committee

Department of Defense (Continued)

Secretary of Defense Natural Resources Conservation  
Award Selection Committee  
National Industrial Reserve Review Committee

Assistant Secretary of Defense, Manpower and Reserve AffairsNew Committees Created in CY 1972

National Committee for Employer Support of the Guard and  
Reserve  
Task Force on the Administration of Military Justice in  
the Armed Forces

All Other Advisory Committees

Advisory Panel on ROTC Affairs  
Defense Advisory Committee on Women in the Services

Defense Civil Preparedness AgencyNew Committee Created in CY 1972

Civil Defense Advisory Committee

All Other Advisory Committees

Advisory Committee on the Design & Construction of Shelters

Defense Communications Agency

Scientific Advisory Group

Defense Intelligence Agency

Scientific Advisory Committee  
Board of Visitors, Defense Intelligence School

Defense Nuclear AgencyNew Committee Created in CY 1972

Advanced Missile Materials Research Technology Advisory Board

All Other Advisory Committees

Scientific Advisory Group on Effects  
Stemming & Closure Panel

Department of Defense (Continued)National Security Agency

NSA Scientific Advisory Board  
 Electromagnetic Reception Advisory Panel  
 Electronic Data Processing Advisory Panel

Office Joint Chiefs of Staff

Board of Advisers, Industrial College of the Armed Forces  
 Board of Consultants, The National War College  
 Scientific Advisory Group for the Joint Strategic Target  
 Planning Staff

U. S. Mission to NATO

U. S. Defense/Industry Advisory Group in Europe

Department of the ArmyNew Committees Created in CY 1972

Coastal Engineering Research Board  
 Medical Research & Development Advisory Panel, U. S. Army  
 Scientific Advisory Committee, Ballistic Research Laboratories  
 Winter Navigation Board

All Other Advisory Committees

Advisory Committee, U. S. Army Command & General Staff College  
 Advisory Committee to the U. S. Army Institute for Military  
 Assistance, CONARC  
 Advisory Committee to the U. S. Army Military History Research  
 Collection  
 Advisory Committee, U. S. Army Combat Developments Command  
 Electronics Advisory Group, U. S. Army Electronics Command  
 Engineers Environmental Advisory Committee, Chief of Engineers  
 Armed Forces Epidemiological Board  
 Department of the Army Historical Advisory Committee  
 Junior Science & Humanities Symposia Advisory Committee  
 U. S. Military Academy Planning Advisory Board  
 Munitions Advisory Group  
 National Board for the Promotion of Rifle Practice  
 Army Advisory Panel on ROTC Affairs  
 Scientific Advisory Committee, U. S. Army Engineer  
 Topographic Laboratories  
 Scientific Advisory Committee, Harry Diamond Laboratories  
 Scientific Advisory Group, U. S. Army Aviation Systems Command  
 Scientific Advisory Group, U. S. Army Missile Command  
 Scientific Advisory Group, U. S. Army Mobility Command

Department of the Army (Continued)

Scientific Advisory Group, U.S. Army Tank Automotive Command  
 Army Scientific Advisory Panel  
 Scientific & Management Advisory Committee, U.S. Army  
   Computer Systems Command  
 Test & Evaluation Advisory Group  
 Board of Visitors, Judge Advocate General's School  
 Board of Visitors, U.S. Army Military Police School  
 Board of Visitors, U.S. Military Academy  
 Board of Visitors, U.S. Army Transportation School  
 Weapons Advisory Group, U.S. Army Weapons Command

Department of the NavyNew Committees Created in CY 1972

Secretary of the Navy's Audit Advisory Committee  
 Secretary of the Navy's Advisory Board on Education &  
   Training

All Other Advisory Committees

Academic Advisory Board to the Superintendent, U.S. Naval  
   Academy  
 Board of Advisors to the President, Naval War College  
 Board of Advisors to the Superintendent, Naval Postgraduate  
   School  
 CNO Executive Panel Advisory Committee  
 Commandant's Advisory Committee on Marine Corps History  
 Secretary of the Navy's Advisory Committee on Naval History  
 Naval Ordnance Systems Command Hydroballistics Advisory  
   Committee  
 Commandant of the Marine Corps' Advisory Committee for  
   Minority Affairs  
 Joint Materials Handling Industry Advisory Committee for  
   Standardization for Fork Lift Trucks and Warehouse Tractors  
 Oceanographic Advisory Committee  
 Professional Education Advisory Committee  
 Navy Resale System Advisory Committee  
 Naval Research Advisory Committee  
 Navy Industry Shipboard Cable Advisory Committee  
 Shipbuilding Industry Advisory Committee  
 CNO Industry Advisory Committee for Telecommunications  
 Board of Visitors, U.S. Naval Academy  
 Naval Weapons Center Advisory Board

Department of the Air ForceNew Committees Created in CY 1972

Advanced Logistics Systems Project Advisory Committee  
Community College of the Air Force Advisory Committee  
Exchange Services Civilian Advisory Committee, Army-Air Force  
Officer Training School Advisory Committee

All Other Advisory Committees

Advisory Board, Air Force Logistic Command  
Aircraft Structural Integrity Program - Industry Advisory  
Group  
Advisory Committee on the Air Force Historical Program  
Military Airlift Committee of the National Defense Trans-  
portation Association  
Air Force Reserve Officer Training Corps Advisory Panel  
USAF Scientific Advisory Board  
Board of Visitors, U.S. Air Force Academy  
Board of Visitors, Air Force Systems Command  
Board of Visitors, Air University  
U.S. Air Force Academy Advisory Council  
U.S. Air Force Academy Fine Arts Committee  
U.S. Air Force Academy Public Affairs Advisory Committee

## Department of Health, Education and Welfare

New Committees Created in CY 1972

Advisory Council on Developing Institutions (OE)  
Advisory Council on Library Research, Training, and Resources (OE)  
Allergy and Immunology Research and Research Training Committee (NIH)  
Allied Health Professions Institutional Improvement and Training Review Committee -- Section A (NIH)  
Allied Health Professions Institutional Improvement and Training Review Committee -- Section B (NIH)  
Allied Health Professions Institutional Improvement and Training Review Committee - Section C (NIH)  
Artificial Heart Assessment Panel (NIH)  
Assistant Secretary's Ad Hoc Scientific Group on NTA (OS)  
Behavioral Sciences Research Contract Review Committee (NIH)  
Cancer Control Advisory Committee (NIH)  
Community Environmental Management National Advisory Council (HS)  
Contraceptive Development Contract Review Committee (NIH)  
Contraceptive Evaluation Research Contract Review Committee (NIH)  
Current Medical Procedures Terminology Technical Advisory Committee (HS)  
Dental Caries Program Advisory Committee (NIH)  
Dental Drug Products Advisory Committee (FDA)  
Diagnostic Products Advisory Committee (FDA)  
Drug Experience Advisory Committee (FDA)  
Emergency Medical Services Administrator's Advisory Committee (HS)  
Fogarty International Center Board of Advisors (NIH)  
Head Start National Advisory Committee (OS)  
Health Manpower Opportunity Advisory Committee (NIH)  
Hypertension Information and Education Advisory Committee (NIH)  
Hypertension Research Centers Advisory Committee (NIH)  
Loan Guarantee Programs in Health Advisory Committee (HS)  
Long-Term Care for the Elderly--Research Review and Advisory Committee (HS)

Department of Health, Education and Welfare (Continued)

Mental Health New Careers Training Review Committee (HS)  
Minority Mental Health Advisory Committee (HS)  
National Advisory Council on Drug Abuse (OS)  
National Advisory Council on Equality of Educational  
Opportunity (OE)  
National Advisory Council on Ethnic Heritage Studies (OE)  
National Advisory Council on Indian Education (OE)  
National Cancer Advisory Board (NIH)  
National Council on Educational Research (NIH)  
National Heart, Blood Vessel, Lung and Blood Program  
Committee (NIH)  
National Heart and Lung Advisory Council (NIH)  
Nursing Research and Education Advisory Committee (NIH)  
Optometry, Pharmacy, Podiatry and Veterinary Medicine  
Education Review Committee (NIH)  
Panel on Review of Anesthesiology Devices (FDA)  
Panel on Review of Antacids (FDA)  
Panel on Review of Antimicrobia Agents (FDA)  
Panel on Review of Bacterial Vaccines and Bacterial  
Antigens (FDA)  
Panel on Review of Cardiovascular Medical Devices (FDA)  
Panel on Review of Cold, Cough, Allergy, Bronchodilator,  
Antiasthmatic Drugs (FDA)  
Panel on Review of Dental Devices (FDA)  
Panel on Review of Dentifrices and Dental Care Agents (FDA)  
Panel on Review of Internal Analgesic Including Antirheumatic  
Agents (FDA)  
Panel on Review of Orthopaedic Medical Devices (FDA)  
Panel on Review of Sedative, Tranquilizer, and Sleep Aid  
Agents (FDA)  
Panel on Review of Topical Analgesics Including Antirheumatic,  
Otic, Burn, Sunburn Treatment and Prevention Drugs (FDA)  
Periodontal Diseases Advisory Committee (NIH)  
Pulmonary-Allergy and Clinical Immunology Advisory  
Committee (FDA)  
Secretary's Advisory Committee on Automated Personal Data  
Systems (OS)  
Secretary's Advisory Committee, Region I (OS)  
Secretary's Advisory Committee, Region II (OS)  
Secretary's Advisory Committee, Region III (OS)  
Secretary's Advisory Committee, Region IV (OS)  
Secretary's Advisory Committee, Region V (OS)  
Secretary's Advisory Committee, Region VI (OS)  
Secretary's Advisory Committee, Region VII (OS)  
Secretary's Advisory Committee, Region VIII (OS)

Department of Health, Education and Welfare (Continued)

Secretary's Advisory Committee, Region IX (OS)  
 Secretary's Advisory Committee, Region X (OS)  
 Secretary's Advisory Committee on the Rights and  
 Responsibilities of Women (OS)  
 Task Force on Education and Training for Minority Business  
 Enterprise (OE)  
 Technical Advisory Committee on Aging Research (OS)  
 Tuskegee Syphilis Study Ad Hoc Advisory Panel to the  
 Assistant Secretary for Health (OS)  
 Visual Sciences B Study Section (NIH)

All Other Advisory Committees

Adult Development and Aging Research and Training Committee (NIH)  
 Advisory Committee on Accreditation and Institutional  
 Eligibility (OE)  
 Advisory Committee on Education of Spanish and Mexican  
 Americans (OE)  
 Advisory Committee on Older Americans (OS)  
 Advisory Committee on Research and Development (OE)  
 Advisory Committee on the Education of Bilingual Children (OE)  
 Advisory Committee to the Director, NIH (NIH)  
 Advisory Council on Environmental Education (OE)  
 Advisory Council on Financial Aid to Students (OE)  
 Advisory Council on Graduate Education (OE)  
 Alcohol Training Review Committee (HS)  
 Alcoholism and Alcohol-Problems Review Committee (HS)  
 Allergy and Immunology Study Section (NIH)  
 Allergy and Infectious Diseases Training Grant Committee (NIH)  
 Allied Health Professions Review Committee (NIH)  
 Anatomical Sciences Training Committee (NIH)  
 Anesthesiology Training Committee (NIH)  
 Animal Resources Advisory Committee (NIH)  
 Anti-Infective Agents Advisory Committee (FDA)  
 Applied Physiology and Bioengineering Study Section (NIH)  
 Arteriosclerosis Research Centers Advisory Committee (NIH)  
 Arthritis and Metabolic Diseases Research Career Program  
 Committee (NIH)  
 Arthritis and Metabolic Diseases Program-Project Committee (NIH)  
 Arthritis Training Grants Committee (NIH)  
 Artificial Kidney-Chronic Uremia Advisory Committee (NIH)  
 Automation in the Medical Laboratory Sciences Review  
 Committee (NIH)  
 Bacteriology and Mycology Study Section (NIH)  
 Behavioral Sciences Training Committee (NIH)  
 Biochemistry Study Section (NIH)

Department of Health, Education and Welfare (Continued)

Biochemistry Training Committee (NIH)  
Biological Sciences Training Review Committee (HS)  
Biomedical Communications Study Section (NIH)  
Biomedical Library Review Committee (NIH)  
Biometric and Epidemiological Methodology Advisory  
Committee (FDA)  
Biophysical Sciences Training Committee (NIH)  
Biophysics and Biophysical Chemistry A Study Section (NIH)  
Biophysics and Biophysical Chemistry B Study Section (NIH)  
Bladder-Prostate Cancer Advisory Committee (NIH)  
Board of Regents of National Library of Medicine (NIH)  
Board of Scientific Counselors, DBS, (FDA)  
Board of Scientific Counselors, NCI (NIH)  
Board of Scientific Counselors, NEI (NIH)  
Board of Scientific Counselors, NHLI (NIH)  
Board of Scientific Counselors, NIAID (NIH)  
Board of Scientific Counselors, NIAMDD (NIH)  
Board of Scientific Counselors, NICHD (NIH)  
Board of Scientific Counselors, NIDR (NIH)  
Board of Scientific Counselors, NIEHS (NIH)  
Board of Scientific Counselors, NIMH (HS)  
Board of Scientific Counselors, NINDS (NIH)  
Board of Tea Experts (FDA)  
Cancer Cause and Prevention Advisory Committee (NIH)  
Cancer Clinical Investigation Review Committee (NIH)  
Cancer Research Center Review Committee (NIH)  
Cancer Research Training Committee (NIH)  
Cancer Special Program Advisory Committee (NIH)  
Cancer Treatment Advisory Committee (NIH)  
Cardiovascular and Pulmonary Research A Study Section (NIH)  
Cardiovascular and Pulmonary Research B Study Section (NIH)  
Cardiovascular and Renal Advisory Committee (FDA)  
Cardiovascular Training Committee (NIH)  
Cell Biology Study Section (NIH)  
Chemical/Biological Information-Handling Review Committee (NIH)  
Child and Family Development Research Review Committee (OS)  
Child Development National Advisory Committee (OS)  
Cholera Advisory Committee (NIH)  
Clinical and Personality Sciences Fellowship Review Committee (HS)  
Clinical Cancer Training Committee (Dental) (NIH)  
Clinical Cancer Training Committee (General) (NIH)  
Clinical Program-Projects Research Review Committee (HS)  
Clinical Projects Research Review Committee (HS)  
Clinical Psychopharmacology Research Review Committee (HS)

Department of Health, Education and Welfare (Continued)

Coal Mine Health Research Advisory Council (HS)  
Colon-Rectum Cancer Advisory Committee (NIH)  
Communicative Disorders Review Committee (NIH)  
Communicative Sciences Study Section (NIH)  
Comprehensive Health Planning Training and Studies Review  
Committee (HS)  
Computer and Biomathematical Sciences Study Section (NIH)  
Construction of Nurse Training Facilities Review Committee (NIH)  
Construction of Schools of Public Health Review Committee (NIH)  
Continuing Education Training Review Committee (HS)  
Crime and Delinquency Review Committee (HS)  
Cultural Anthropology Fellowship Review Committee (HS)  
Dental Education Review Committee (NIH)  
Dental Health Research and Education Advisory Committee (NIH)  
Dental Research Institutes and Special Programs Advisory  
Committee (NIH)  
Dental Study Section (NIH)  
Dental Training Committee (NIH)  
Dermatology Advisory Committee (FDA)  
Dermatology Training Grants Committee (NIH)  
Developmental Behavioral Sciences Study Section (NIH)  
Diabetes and Metabolism Training Grants Committee (NIH)  
Disease Control Study Section (HS)  
Emergency Health Preparedness Advisory Committee (HS)  
Endocrinology and Metabolism Advisory Committee (FDA)  
Endocrinology Study Section (NIH)  
Engineering in Biology and Medicine Training Committee (NIH)  
Environmental Sciences Training Committee (NIH)  
Epidemiologic Studies Review Committee (HS)  
Epidemiology Advisory Committee (NIH)  
Epidemiology and Biometry Advisory Committee (NIH)  
Epidemiology and Biometry Training Committee (NIH)  
Epidemiology and Disease Control Study Section (NIH)  
Epilepsy Advisory Committee (NIH)  
Erythropoietin Committee (NIH)  
Experimental and Special Training Review Committee (HS)  
Experimental Psychology Research Review Committee (HS)  
Experimental Psychology Study Section (NIH)  
Experimental Therapeutics Study Section (NIH)  
FDA-NIMH Drug Abuse Advisory Committee (FDA)  
Federal Hospital Council (HS)  
Gastroenterology and Nutrition Training Grants Committee (NIH)  
General Clinical Research Centers Committee (NIH)  
General Medicine A Study Section (NIH)  
General Medicine B Study Section (NIH)  
General Research Study Section (SRS)  
General Research Support Program Advisory Committee (NIH)

Department of Health, Education and Welfare (Continued)

Genetics Study Section (NIH)  
Genetics Training Committee (NIH)  
Gerontology Research Center Resources Advisory Committee (NIH)  
Grants Administration Advisory Committee (OS)  
Growth and Development Research and Training Committee (NIH)  
Health Care Technology Study Section (HS)  
Health Insurance Benefits Advisory Council (SSA)  
Health Research Facilities Scientific Review Committee (NIH)  
Health Services Development Grants Study Section (HS)  
Health Services Research Study Section (HS)  
Health Services Research Training Committee (HS)  
Heart and Lung Program-Project Committee (NIH)  
Hematology Study Section (NIH)  
Hematology Training Grants Committee (NIH)  
History of the Life Sciences Study Section (NIH)  
Human Embryology and Development Study Section (NIH)  
Immunization Practices Advisory Committee (HS)  
Immunobiology Study Section (NIH)  
Indian Health Advisory Committee (HS)  
Infectious Disease Committee (NIH)  
International Centers Committee (NIH)  
International Fellowship Review Committee (NIH)  
Juvenile Problems Research Review Committee (HS)  
Lipid Metabolism Advisory Committee (NIH)  
Manpower Development National Advisory Committee (SRS)  
Maternal and Child Health Service Research Grants (HS)  
Medical Assistance Advisory Council (SRS)  
Medical Care and Medical Economics Advisory Committee (NIH)  
Medical Devices Advisory Committee (FDA)  
Medical Devices Applications Committee (NIH)  
Medical Education Review Committee (NIH)  
Medical Laboratory Services Advisory Committee (HS)  
Medical Radiation Advisory Committee (FDA)  
Medical Research Study Section (SRS)  
Medical Scientist Training Committee (NIH)  
Medicinal Chemistry A Study Section (NIH)  
Medicinal Chemistry B Study Section (NIH)  
Mental Health Services Research Review Committee (HS)  
Mental Health Small Grant Committee (HS)  
Mental Retardation Research and Training Committee (NIH)  
Metabolism Study Section (NIH)  
Metropolitan Mental Health Problems Review Committee (HS)  
Microbial Chemistry Study Section (NIH)  
Microbiology Training Committee (NIH)  
Molecular Biology Study Section (NIH)  
Myocardial Infarction Committee (NIH)  
Narcotic Addiction and Drug Abuse Review Committee (HS)

Department of Health, Education and Welfare (Continued)

National Advisory Allergy and Infectious Diseases Council (NIH)  
National Advisory Allied Health Professions Council (NIH)  
National Advisory Child Health and Human Development Council (NIH)  
National Advisory Committee for the Education of the Deaf (OE)  
National Advisory Committee on Consumer Product Safety (FDA)  
National Advisory Committee on Handicapped Children (OE)  
National Advisory Committee on Services for the Blind and  
Visually Handicapped (SRS)  
National Advisory Council for Disease Control (HS)  
National Advisory Council on Adult Education (OE)  
National Advisory Council on Alcohol Abuse and Alcoholism (HS)  
National Advisory Council on Comprehensive Health Planning  
Programs (HS)  
National Advisory Council on Education Professions  
Development (OE)  
National Advisory Council on Extension and Continuing  
Education (OE)  
National Advisory Council on Health Manpower Shortage Areas (HS)  
National Advisory Council on Health Professions Education (NIH)  
National Advisory Council on Health Research Facilities (NIH)  
National Advisory Council on Nurse Training (NIH)  
National Advisory Council on Regional Medical Programs (HS)  
National Advisory Council on Services and Facilities for the  
Developmentally Disabled (SRS)  
National Advisory Council on Vocational Education (OE)  
National Advisory Council on Vocational Rehabilitation (SRS)  
National Advisory Dental Research Council (NIH)  
National Advisory Drug Committee (FDA)  
National Advisory Environmental Health Sciences Council (NIH)  
National Advisory Eye Council (NIH)  
National Advisory Food Committee (FDA)  
National Advisory General Medical Sciences Council (NIH)  
National Advisory Health Council (OS)  
National Advisory Health Services Council (HS)  
National Advisory Mental Health Council (HS)  
National Advisory Neurological Diseases and Stroke Council (NIH)  
National Advisory Public Health Training Council (NIH)  
National Advisory Research Resources Council (NIH)  
National Advisory Veterinary Medicine Committee (FDA)  
National Arthritis, Metabolism, and Digestive Diseases  
Advisory Council (NIH)  
National Blood Resource Program Advisory Committee (NIH)  
National Council on Quality in Education (OE)  
National Medical Libraries Assistance Advisory Board (NIH)  
National Migrant Health Advisory Committee (HS)  
National Policy and Performance Council (SRS)  
Neurological Diseases and Stroke Science Information Program  
Advisory Committee (NIH)

Department of Health, Education and Welfare (Continued)

Neurological Disorders Program-Project Review Committee (NIH)  
Neurological Science Research Training A Committee (NIH)  
Neurological Science Research Training B Committee (NIH)  
Neurology A Study Section (NIH)  
Neurology B Study Section (NIH)  
Neuropharmacology Advisory Committee (FDA)  
Neuropsychology Research Review Committee (HS)  
NIMH Communications Advisory Committee (HS)  
Nurse-Scientist Graduate Training Committee (NIH)  
Nurse Training Act Project Grants Review Committee (NIH)  
Nursing Training Review Committee (HS)  
Nutrition Study Section (NIH)  
Nutritional Sciences Training Committee (NIH)  
Obstetrics and Gynecology Advisory Committee (FDA)  
Ophthalmic Drugs Advisory Committee (FDA)  
Orthopedics Training Committee (NIH)  
Pathology A Study Section (NIH)  
Pathology B Study Section (NIH)  
Pathology Training Committee (NIH)  
Perinatal Biology and Infant Mortality (NIH)  
Personality and Cognition Research Review Committee (HS)  
Pharmacology Study Section (NIH)  
Pharmacology-Toxicology Program Committee (NIH)  
Physiological Chemistry Study Section (NIH)  
Physiology Study Section (NIH)  
Physiology Training Committee (NIH)  
Poison Prevention Packaging Technical Advisory Committee (FDA)  
Population Research and Training Committee (NIH)  
Population Research Study Section (NIH)  
Preclinical Psychopharmacology Research Review Committee (HS)  
Preventive Medicine and Dentistry Review Committee (NIH)  
Primate Research Centers Advisory Committee (NIH)  
Psychiatry Training Review Committee (HS)  
Psychological Sciences Fellowship Review Committee (HS)  
Psychology Training Review Committee (HS)  
Psycho-Social Study Section (SRS)  
Public Health Conference on Records and Statistics Standing  
Committee (HS)  
Public Health Review Committee (NIH)  
Pulmonary Diseases Advisory Committee (NIH)  
Pulmonary Training Committee (NIH)  
Radiation Bio-effects and Epidemiology Advisory Committee (FDA)  
Radiation Study Section (NIH)  
Radioactive Pharmaceuticals Advisory Committee (FDA)  
Radiological Health Research and Training Grants Review  
Committee (FDA)  
Radiology Training Committee (NIH)  
Regional Health Advisory Committee, Region I (HS)

Department of Health, Education, and Welfare (Continued)

Regional Health Advisory Committee, Region II (HS)  
Regional Health Advisory Committee, Region III (HS)  
Regional Health Advisory Committee, Region IV (HS)  
Regional Health Advisory Committee, Region V (HS)  
Regional Health Advisory Committee, Region VI (HS)  
Regional Health Advisory Committee, Region VII (HS)  
Regional Health Advisory Committee, Region VIII (HS)  
Regional Health Advisory Committee, Region IX (HS)  
Regional Medical Programs Review Committee (HS)  
Renal Disease and Urology Training Grants Committee (NIH)  
Reproductive Biology Study Section (NIH)  
Research Resources Committee (NIH)  
Research Scientist Development Review Committee (HS)  
Respiratory and Anesthetic Drugs Advisory Committee (FDA)  
Safety and Occupational Health Study Section (HS)  
Secretary's Advisory Committee on Population Affairs (OS)  
Sensory Study Section (SRS)  
Sickle Cell Disease Advisory Committee (NIH)  
Social Problems Research Review Committee (HS)  
Social Sciences Research Review Committee (HS)  
Social Sciences Training Review Committee (HS)  
Social Work Training Review Committee (HS)  
Surgery A Study Section (NIH)  
Surgery B Study Section (NIH)  
Surgery Training Committee (NIH)  
Surgical Drugs Advisory Committee (FDA)  
Technical Electronic Product Radiation Safety Standards  
Committee (FDA)  
Therapeutic Evaluations Committee (NIH)  
Thrombosis Advisory Committee (NIH)  
Toxicology Study Section (NIH)  
Transplantation and Immunology Committee (NIH)  
Tropical Medicine and Parasitology Study Section (NIH)  
Tuberculosis Control Advisory Committee (HS)  
U. S. National Committee on Vital and Health Statistics (HS)  
U. S. National Committee on Vital and Health Statistics,  
Financial Data Year Planning Subcommittee (HS)  
U. S. National Committee on Vital and Health Statistics,  
International Classification of Diseases Subcommittee (HS)  
U. S. National Committee on Vital and Health Statistics,  
Uniform Hospital Abstract Form Subcommittee (HS)  
U. S. National Committee on Vital and Health Statistics,  
Working Party on Mental Disorders - International Classi-  
fication of Diseases Subcommittee (HS)  
U. S. National Committee on Vital and Health Statistics,  
Working Party on Neoplasms - International Classification  
of Diseases Subcommittee (HS)

Department of Health, Education and Welfare (Continued)

Venereal Disease Control Advisory Committee (HS)  
 Virology Study Section (NIH)  
 Vision Research and Training Committee (NIH)  
 Visual Sciences A Study Section (NIH)

## Department of Housing and Urban Development

New Committee Created in CY 1972

New Community Advisory Board

All Other Advisory Committees

Advisory Board for the National Insurance Development Program  
 Flood Insurance Advisory Committee  
 Urban Studies Fellowship Advisory Board

## Department of the Interior

New Committees Created in CY 1972

Gateway National Recreation Area Advisory Commission  
 Golden Gate National Recreation Area Advisory Commission  
 Historic American Engineering Record Advisory Committee  
 Honokohau Study Advisory Commission  
 Mar-A-Lago National Historic Site Advisory Commission  
 Minority Participation in Earth Science and Mineral  
 Engineering Committee on  
 Regional Advisory Committee, Northeast Region, National  
 Park Service  
 Regional Advisory Committee, Pacific Northwest Region,  
 National Park Service  
 Regional Advisory Committee, Western Region, National  
 Park Service

All Other Advisory Committees

Appalachian National Scenic Trail Advisory Council  
 Archeological Remains, Committee for the Recovery of  
 Bonneville Regional Advisory Council  
 Cape Cod National Seashore Advisory Commission  
 Chesapeake and Ohio Canal National Historical Park Commission  
 Coal Exports, Industry Advisory Committee on  
 Coal Mine Safety Research, Advisory Committee on  
 Defense Electric Power Administration, Industrial Advisory  
 Committee to the

Department of the Interior (Continued)

Earthquake Research, Advisory Panel for the USGS National  
 Center for  
 Fire Island National Seashore Advisory Commission  
 Fisheries Center and Aquarium Advisory Board, National  
 Foreign Petroleum Supply Committee, and its Petroleum  
 Security Subcommittee  
 General Technical Advisory Committee  
 54 Grazing District Advisory Boards (one for each Bureau  
 of Land Management Districts)  
 Gulf Islands National Seashore Advisory Commission  
 Historic American Buildings Survey Advisory Board  
 Historic Sites and Buildings, Consulting Committee for  
 National Survey of  
 Hot Springs National Park Federal Registration Board  
 Hot Springs National Park Examining Board for Technicians  
 Independence National Historic Park Advisory Commission  
 Indian Education Advisory Committee, National  
 Indiana Dunes National Lakeshore Advisory Commission  
 Lignite Advisory Committee  
 Metal and Nonmetallic Mine Health and Safety, Secretary's  
 Advisory Committee on  
 Migratory Shore and Upland Game Birds, Annual Regulations  
 Conference for  
 Minute Man National Historic Park Advisory Commission  
 National Advisory Board Council (Bureau of Land Management)  
 National Parks, Historic Sites, Buildings and Monuments,  
 Advisory Board on  
 National Petroleum Council  
 Natural Gas, Emergency Advisory Committee for  
 Natural Sciences Advisory Committee  
 O & C Advisory Board (Bureau of Land Management)  
 5 O & C District Advisory Boards (one for each of the Western  
 Oregon Bureau of Land Management Districts)  
 OECD Petroleum Advisory Committee  
 Ozark National Scenic Riverways Commission  
 Petroleum Supply Committee, Emergency  
 Pictured Rocks National Lakeshore Advisory Commission  
 Saint-Gaudens National Historic Site, Advisory Committee for  
 San Jose Mission National Historic Site, Advisory Board on the  
 Sleeping Bear Dunes National Lakeshore Advisory Commission  
 Sport Fisheries and Wildlife, National Advisory Board for  
 11 State Advisory Boards (Bureau of Land Management for  
 Alaska, California, Colorado, Idaho, Montana, Nevada, New  
 Mexico, Oregon, Utah, Wyoming)  
 Theodore Roosevelt Birthplace and Sagamore Hill NHS Advisory  
 Committee

Department of the Interior (Continued)

U. S. Territorial Expansion Memorial Commission  
 Visitor Facilities Advisory Committee, National  
 Washington National Monument Society  
 Water Data for Public Use, Advisory Committee on  
 Water Resources Research Advisory Panel  
 Waterfowl Advisory Committee  
 Wolf Trap Farm Park Advisory Board

## Department of Justice

New Committees Created in CY 1972

Bureau of Narcotics and Dangerous Drugs (BNDD) Research  
 and Development Committee for Law Enforcement Technology  
 Law Enforcement Assistance Administration (LEAA) Audit  
 Advisory Committee  
 National Advisory Committee on Criminal Justice Standards  
 and Goals - (LEAA)  
 Private Security Advisory Council - (LEAA)

All Other Advisory Committees

Board of Advisors Federal Reformatory for Women (Bureau of  
 Prisons)  
 National Advisory Panel (Bureau of Prisons)  
 Scientific Advisory Committee (Bureau of Narcotics and  
 Dangerous Drugs)

## Department of Labor

New Committees Created in CY 1972

Standards Advisory Committee on Agriculture  
 Standards Advisory Committee on Asbestos Dust  
 Standards Advisory Committee on Heat Stress  
 Standards Advisory Committee on Noise

All Other Advisory Committees

Advisory Committee on Construction Safety and Health  
 Advisory Committee on Sheltered Workshops  
 Advisory Committee on Testing and Selection  
 Advisory Council on Employee Welfare and Pension Benefit Plans  
 Basic Steel Industry Advisory Committee on Apprenticeship  
 and Training

Department of Labor (Continued)

Business Research Advisory Council and its Committees  
     Committee on Consumer and Wholesale Prices  
     Committee on Economic Trends and Labor Conditions  
     Committee on Foreign Labor and Trade  
     Committee on Manpower and Employment  
     Committee on Occupational Safety and Health  
     Committee on Productivity and Technological Developments  
     Committee on Wages and Industrial Relations  
 Citizens' Advisory Council on the Status of Women  
 Construction Industry Collective Bargaining Commission  
 Federal Advisory Council on Employment Security  
 Federal Advisory Council on Unemployment Insurance  
 Federal Committee on Apprenticeship  
 Federal Safety Advisory Council  
 Labor Research Advisory Council and its Committees  
     Committee on Foreign Labor and Trade  
     Committee on Industrial Safety  
     Committee on Manpower and Employment  
     Committee on Prices and Living Conditions  
     Committee on Productivity, Technology and Growth  
     Committee on Wages and Industrial Relations  
 National Advisory Committee on Occupational Safety and Health  
 National Labor-Management Mobilization Planning Committee  
 National Manpower Advisory Committee and its Subcommittees  
     Subcommittee on Professional, Scientific and Technical Health  
     Subcommittee on Research, Development and Evaluation  
     Subcommittee on Training  
 Great Plains States Regional Manpower Advisory Committee  
 Middle Atlantic Regional Manpower Advisory Committee  
 Mountain States Regional Manpower Advisory Committee  
 New England Regional Manpower Advisory Committee  
 North Atlantic Regional Manpower Advisory Committee  
 North Central Regional Manpower Advisory Committee  
 Pacific Northwest Regional Manpower Advisory Committee  
 Southeastern Regional Manpower Advisory Committee  
 Southwestern Regional Manpower Advisory Committee  
 Western States Regional Manpower Advisory Committee

## Department of State

New Committees Created in CY 1972

Advisory Committee of the Foreign Service Institute  
 Advisory Council on International Organizations  
 Inter-American Advisory Council

Department of State (Continued)All Other Advisory Committees

Advisory Committee on Art In the Embassies Program  
 Advisory Committee on "Foreign Relations of the United States"  
 Advisory Committee on International Business Problems  
 Advisory Committee on International Intellectual Property  
 Advisory Committee on the Law of the Sea  
 Advisory Panel on International Law  
 Advisory Committee on Science and Foreign Affairs  
 African Affairs Advisory Council  
 European Advisory Council  
 Fine Arts Committee  
 Government Advisory Committee on International Book and  
     Library Programs  
 National Review Board Center for Cultural and Technical  
     Interchange Between East and West  
 Ocean Affairs Advisory Committee  
 Overseas Schools Advisory Council  
 Panel of Experts on International Athletic Programs  
 Secretary of State's Advisory Committee on Private  
     International Law  
 Shipping Coordinated Committee  
 U. S. Advisory Committee on the Arts  
 U. S. Advisory Commission on International Education and  
     Cultural Affairs  
 United States CCIR National Committee (CCIR - International  
     Radio Consultative Committee)  
     Study Group 1 (Spectrum Utilization - Monitoring)  
     Study Group 2 (Space Research and Radioastronomy Services)  
     Study Group 3 (Fixed Service at Frequencies Below About 30 MHz)  
     Study Group 4 (Fixed Service Using Satellites)  
     Study Group 5 (Propagation in non-ionized media)  
     Study Group 6 (Ionospheric Propagation)  
     Study Group 7 (Standard-Frequency and Time-Signal Services)  
     Study Group 8 (Mobile Services)  
     Study Group 9 (Fixed Service Using Radio-Relay Systems)  
     Study Group 10 (Broadcasting Service (Sound))  
     Study Group 11 (Broadcasting Service (Television))  
 CIV (Interim Study Group on Vocabulary)  
 CMTT (C.C.I.R./C.C.I.T.T. Joint Study Group for Television  
     and Sound Transmission)  
 United States CCITT National Committee (CCITT - International  
     Telegraph and Telephone Consultative Committee)  
     U. S. Study Group 1 (U.S. Government Regulatory Problems)  
     U. S. Study Group 2 (World and Regional Plan Committees)  
     U. S. Study Group 3 (Telegraph Operations)  
     U. S. Study Group 4 (World-wide Telephone Network)  
     U. S. Study Group 5 (Data Transmission)

## Agency for International Development

New Committee Created in CY 1972

Engineering, Architectural and Construction Industry  
Advisory Committee

All Other Advisory Committees

Advisory Committee on AID - University Relations  
Advisory Committee on Voluntary Foreign Aid  
AID Research Advisor Committee  
Labor Advisory Committee on Foreign Assistance

## Department of Transportation

New Committees Created in CY 1972

Advisory Committee on Signs and Symbols  
Dulles International Airport Design Advisory Committee  
General Aviation Accident Prevention Industry Advisory  
Committee  
National Advisory Committee on Uniform Traffic Control  
Devices  
Senior Advisory Committee (TRANSP0) and the Committee to  
Appraise TRANSP0 72

All Other Advisory Committees

Advisory Board of the Saint Lawrence Seaway Development  
Corporation  
Advisory Committee on High-Speed Ground Transportation  
Advisory Committee for Radiation Biology Aspects of the SST  
Advisory Council on Urban Transportation  
23 Air Traffic Control Advisory Committees  
Alaskan General Aviation Industry Advisory Committee  
Boating Safety Advisory Council  
Citizens' Advisory Committee on Transportation Quality  
Civil Reserve Air Fleet Advisory Committee  
Coast Guard Science Advisory Committee  
Collision Prevention Advisory Group  
DOT Technical Advisory Board  
Flight Information Advisory Committee  
Great Lakes Pilotage Advisory Committee  
Interagency Aircraft Noise Abatement Program - Coordination  
Committee

Department of Transportation (Continued)

Marine Safety Council Chemical Transportation Industry  
 Advisory Committee  
 Marine Safety Council Industry Advisory Committee on Rules  
 of the Road  
 Marine Safety Council National Offshore Operations Industry  
 Advisory Committee  
 Marine Safety Council Towing Industry Advisory Committee  
 National Highway Safety Advisory Committee  
 National Motor Vehicle Safety Advisory Council  
 Ship Structure Committee  
 Technical Pipeline Safety Standards Committee  
 U. S. Advisory Committee on Obstacle Clearance Requirements  
 U. S. Advisory Committee on Visual Aids to Approach and  
 Landing  
 U. S. Coast Guard Academy Advisory Committee  
 Women's Advisory Committee on Aviation  
 Youths Highway Safety Advisory Committee

## Department of Treasury

Advisory Group to the Commissioner of Internal Revenue  
 American Bankers Association Government Borrowing Committee  
 Art Advisory Group  
 Consulting Committee of Bank Economists  
 Independent Bankers Association Government Fiscal Policy  
 Committee  
 Investment Securities Advisory Committee  
 National Advisory Committee on Banking Policies and Practices  
 National Association of Mutual Savings Banks Committee on  
 Government Securities and the Public Debt  
 Regional Advisory Committees on Banking Policies and Practices  
 (14 separate committees, one for each National Bank Region)  
 Securities Industry Association Government Securities and  
 Federal Agencies Committee  
 The American Life Insurance Association The Economic Policy  
 Committee  
 Treasury Liaison Committee of the Business Council  
 U. S. Savings and Loan League, National League of Insured  
 Savings Associations, The Advisory Committee on Government  
 Securities of the Savings and Loan Business  
 Advisory Committee on the Cattle Industry  
 Advisory Committee on the Horse Industry  
 Joint Commission on the Coinage

## INDEPENDENT AGENCIES

## Administrative Conference of the United States

## Administrative Conference of the United States

## Atomic Energy Commission

Advisory Committee for Biology and Medicine  
 Advisory Committee on Medical Uses of Isotopes  
 Advisory Committee on Plant and Nuclear Materials Security  
 Advisory Committee on Reactor Safeguards  
 Atomic Energy Labor-Management Advisory Committee  
 Committee of Senior Reviewers  
 General Advisory Committee  
 High Energy Physics Advisory Panel  
 Historical Advisory Committee  
 Senior Utility Steering Committee  
 Senior Utility Technical Advisory Committee  
 Standing Committee on Controlled Thermonuclear Research

## Civil Aeronautics Board

Advisory Committee for Statistical Research to the Civil  
 Aeronautics Board, American Statistical Association  
 C.A.B. Industry Advisory Committee on Aviation Mobilization

## Environmental Protection Agency

New Committees Created in cy 1972

Coal Preparation Industrial Advisory Committee  
 Effluent Standards and Water Quality Information Advisory  
 Committee  
 Grain and Feed Industrial Advisory Committee  
 Paint and Varnish Industrial Advisory Committee  
 Petrochemical Industry Advisory Committee  
 President's Advisory Committee on Environmental Merit  
 Awards Program  
 Soap and Detergent Industrial Advisory Committee  
 Technical Advisory Group for Municipal Waste Water

Environmental Protection Agency (Continued)All Other Advisory Committees

Advisory Committee on the Revision and Application of  
Drinking Water Standards  
Air Pollution Chemistry and Physics Advisory Committee  
Coal Desulfurization Advisory Committee  
Environmental Radiation Exposure Advisory Committee  
Hazardous Materials Advisory Committee  
Meteorology Advisory Committee  
National Air Pollution Control Techniques Advisory Committee  
National Air Pollution Manpower Development Advisory Committee  
National Air Quality Criteria Advisory Committee  
Phosphate Industry Liaison Committee  
President's Air Quality Advisory Board  
Water Pollution Control Advisory Board

## Export-Import Bank of the United States

Advisory Committee of the Export-Import Bank of the United  
States

## Federal Home Loan Bank Board

Federal Savings and Loan Advisory Council

## Federal Mediation and Conciliation Service

National Labor-Management Panel

## Federal Communications Commission

New Committees Created in CY 1972

Cable Technical Advisory Committee  
Cable Television Advisory Committee on Federal/State/Local  
Relations  
Dialer and Answering Devices Advisory Committee

Federal Communications Commission (Continued)All Other Advisory Committees

PBX Standards Advisory Committee  
 National Industry Advisory Committee  
 Radio Technical Commission for Aeronautics  
 Radio Technical Commission for Marine Services

## Federal Power Commission

New Committees Created in cy 1972

Alaska Power Survey Coordinated Systems Development and  
 Interconnections Technical Advisory Committee  
 Alaska Power Survey Economic Analysis and Load Projection  
 Technical Advisory Committee  
 Alaska Power Survey Environmental Considerations and Consumer  
 Affairs Technical Advisory Committee  
 Alaska Power Survey Executive Advisory Committee  
 Alaska Power Survey Resources and Electric Power Generation  
 Technical Advisory Committee  
 National Gas Survey Distribution Technical Advisory Committee  
 Task Force: Facilities  
 National Gas Survey Distribution Technical Advisory Committee  
 Task Force: Finance  
 National Gas Survey Distribution Technical Advisory Committee  
 Task Force: Regulation and Legislation  
 National Power Survey Conservation of Energy Technical  
 Advisory Committee  
 National Power Survey Conservation of Energy Technical  
 Advisory Committee Task Force: Environmental Aspects  
 National Power Survey Conservation of Energy Technical  
 Advisory Committee Task Force: Practices and Standards  
 National Power Survey Conservation of Energy Technical  
 Advisory Committee Task Force: Technical Aspects  
 National Power Survey Coordinating Committee  
 National Power Survey Executive Advisory Committee  
 National Power Survey Finance Technical Advisory Committee  
 National Power Survey Finance Technical Advisory Committee  
 Task Force: Future Financial Requirements  
 National Power Survey Fuels Technical Advisory Committee  
 National Power Survey Fuels Technical Advisory Committee  
 Task Force: Administrative  
 National Power Survey Fuels Technical Advisory Committee  
 Task Force: Environmental Considerations and Constraints

Federal Power Commission (Continued)

National Power Survey Fuels Technical Advisory Committee  
 Task Force: Fuels Availability

National Power Survey Fuels Technical Advisory Committee  
 Task Force: Utility Use Alternatives

National Power Survey Fuels Technical Advisory Committee  
 Task Force: Utility Fuels Requirements

National Power Survey Power Supply Technical Advisory  
 Committee

National Power Survey Power Supply Technical Advisory  
 Committee Task Force: Forecast Review

National Power Survey Research and Development Technical  
 Advisory Committee

National Power Survey Research and Development Technical  
 Advisory Committee Task Force: Energy Conversion Research

National Power Survey Research and Development Technical  
 Advisory Committee Task Force: Energy Distribution Research

National Power Survey Research and Development Technical  
 Advisory Committee Task Force: Energy Sources Research

National Power Survey Research and Development Technical  
 Advisory Committee Task Force: Energy Systems Research

National Power Survey Research and Development Technical  
 Advisory Committee Task Force: Environmental Research

All other Advisory Committees

National Gas Survey Coordinating Committee

National Gas Survey Coordinating Committee Coordinating  
 Task Force

National Gas Survey Distribution Technical Advisory Committee

National Gas Survey Distribution Technical Advisory Committee  
 Task Force: General

National Gas Survey Executive Advisory Committee

National Gas Survey Supply Technical Advisory Committee

National Gas Survey Supply Technical Advisory Committee  
 Task Force: Liquefied Natural Gas

National Gas Survey Supply Technical Advisory Committee Task  
 Force: Natural Gas Supply

National Gas Survey Supply Technical Advisory Committee Task  
 Force: Natural Gas Technology

National Gas Survey Supply Technical Advisory Committee Task  
 Force: Reformer Gas

National Gas Survey Supply Technical Advisory Committee Task  
 Force: Regulation and Legislation

National Gas Survey Supply Technical Advisory Committee Task  
 Force: Synthetic Gas-Coal

Federal Power Commission (Continued)

National Gas Survey Transmission Technical Advisory  
Committee  
National Gas Survey Transmission Technical Advisory  
Committee Task Force: Economics  
National Gas Survey Transmission Technical Advisory  
Committee Task Force: Facilities  
National Gas Survey Transmission Technical Advisory  
Committee Task Force: Operations  
National Gas Survey Transmission Technical Advisory  
Committee Task Force: Regulation and Legislation

## Federal Trade Commission

Advisory Council on Rules of Practice and Procedure  
Chicago Area Consumer Advisory Board  
Consumer Advisory Board of New Orleans

## General Services Administration

New Committees Created in CY 1972

Americana Committee for the National Archives  
Americana Committee for the National Archives, Authentication  
Subcommittee  
Americana Committee for the National Archives, Nominating  
Subcommittee  
Prologue Editorial Board  
Special Advisory Committee on the Pages of Notable American  
Women

All Other Advisory Committees

Federal Records Council  
General Services Public Advisory Council  
Joint Federal, State, and Local Government Advisory Panel on  
Procurement and Supply  
National Archives Advisory Council  
National Public Advisory Panel on Architectural and Engineering  
Services  
10 Regional Archives Advisory Councils  
10 Regional Public Advisory Panels on Architectural and  
Engineering Services  
Roosevelt Library Editorial Advisory Board

## Interstate Commerce Commission

Pipeline Advisory Committee on Valuation and Accounting  
 Railroad Advisory Committee on Equipment and Roadway  
 Property Tariff Users Advisory Committee

## National Aeronautics and Space Administration

Aerospace Safety Advisory Panel  
 NASA Historical Advisory Committee  
 Medical Isotopes Advisory Subcommittee of the MSC Radiation  
 Safety Committee  
 Research and Technology Advisory Council (RTAC)  
 Aeronautics Committee  
 Aeronautical Operating Systems Committee  
 Aeronautical Propulsion Committee  
 Guidance, Control, and Information Systems Committee  
 Materials and Structures Committee  
 Research Committee  
 Space Propulsion and Power Committee  
 Space Vehicles Committee  
 Space Program Advisory Council (SPAC)  
 Applications Committee  
 Life Sciences Committee  
 Physical Sciences Committee  
 Space Systems Committee

## National Credit Union Administration

National Credit Union Board

## National Endowment for the Arts

Architecture & Environmental Arts Advisory Panel  
 Dance Advisory Panel  
 Expansion Arts Advisory Panel  
 Literature Advisory Panel  
 Museum Advisory Panel  
 Music Advisory Panel  
 National Council on the Arts  
 Public Media Advisory Panel  
 State and Community/Special Projects Advisory Panel  
 Theatre Advisory Panel  
 Visual Arts Advisory Panel

## National Endowment for the Humanities

Education Panel  
 Fellowships Panel  
 National Council on the Humanities  
 Planning Office  
 Public Programs Panel  
 Research Panel

## National Science Foundation

New Committees Created in CY 1972

Advisory Committee for Planning and Institutional Affairs  
 Advisory Committee for Research  
 Advisory Panel for Electrical Sciences and Analysis  
 Advisory Panel for Engineering Chemistry and Energetics  
 Advisory Panel for Human Cell Biology  
 National Magnet Laboratory Visiting Committee  
 Ship Operations Review Panel

All Other Advisory Committees

Advisory Committee for Computing Activities  
 Advisory Committee for Research Applications Policy  
 Advisory Committee for Science Education  
 Advisory Panel for Anthropology  
 Advisory Panel for Astronomy  
 Advisory Panel for Atmospheric Sciences  
 Advisory Panel for Biochemistry  
 Advisory Panel for Biophysics  
 Advisory Panel for Chemistry  
 Advisory Panel for Computer Science and Engineering  
 Advisory Panel for Developmental Biology  
 Advisory Panel for Earth Sciences  
 Advisory Panel for Economics  
 Advisory Panel for Environmental Biology  
 Advisory Panel for Genetic Biology  
 Advisory Panel for History and Philosophy of Science  
 Advisory Panel for Materials Research Laboratories  
 Advisory Panel for Mathematical Sciences  
 Advisory Panel for Metabolic Biology

National Science Foundation (Continued)

Advisory Panel for Neurobiology  
 Advisory Panel for Oceanography  
 Advisory Panel for Physics  
 Advisory Panel for Polar Programs  
 Advisory Panel for Political Sciences  
 Advisory Panel for Psychobiology  
 Advisory Panel for Regulatory Biology  
 Advisory Panel for Social Psychology  
 Advisory Panel for Sociology  
 Advisory Panel for Systematic Biology  
 International Decade of Ocean Exploration Advisory Panel  
 International Decade of Ocean Exploration Proposal Review Panel  
 Science Information Council  
 Ship Construction Review Panel  
 Ship Material Condition Review Panel

Railroad Retirement Board

Actuarial Advisory Committee

Securities and Exchange Commission

New Committees Created in CY 1972

Advisory Committee on a Central Market System  
 Advisory Committee on Model Compliance Program for Broker-Dealers

Small Business Administration

64 District Advisory Councils  
 National Advisory Council  
 Small Business Investment Company National Advisory Council

U.S. Arms Control and Disarmament Agency

General Advisory Committee on Arms Control and Disarmament  
 Social Science Advisory Board (SSAB)

U. S. Civil Service Commission

New Committees Created in CY 1972

Federal Prevailing Rate Advisory Committee

All Other Advisory Committees

Advisory Committee on Federal Pay  
 Advisory Council on Intergovernmental Personnel Policy

Civil Service Commission (Continued)

Board of Actuaries of the Civil Service Retirement Systems  
Committee on Private Voluntary Agency Eligibility  
Employee Advisory Committee on Health Benefits  
Fund Raising Advisory Council  
National Advisory Board of the Federal Executive Institute

## U. S. Information Agency

English Teaching Advisory  
U.S. Advisory Commission on Information

## Veterans Administration

Actuarial Advisory Committee  
Administrator's Vocational Rehabilitation and Education  
Advisory Committee  
Advisory Committee on Vocational Counseling, Training  
and Adjustment  
Central Office Education and Training Review Panel  
Special Medical Advisory Group  
Veterans Administration Voluntary Service National  
Advisory Committee

## SELECTED COMMITTEES, COMMISSIONS, AND COUNCILS

## Advisory Council on Historic Preservation

Advisory Council on Historic Preservation

## American Revolution Bicentennial Commission

New Committee Created CY 1972

Horizons '76 Advisory Group

All Other Advisory Committees

Coins and Medals Advisory Panel  
 Commemorations & Convocations Advisory Panel  
 Creative & Visual Arts Advisory Panel  
 Festival USA Program Committee  
 Heritage '76 Program Committee  
 Historic Conservation Advisory Panel  
 Horizons '76 Program Committee  
 Invitation to the World Advisory Panel  
 Performing Arts Advisory Panel  
 Philatelic Advisory Panel  
 Publications & Research Advisory Panel

Cabinet Committee on Opportunities  
 for Spanish Speaking Peoples

Advisory Council on Spanish Speaking Americans

## United States Commission on Civil Rights

51 State Advisory Committees (one for each State and District  
of Columbia)

## United States Water Resources Council

Standing State Advisory Committee of the Water Resources Council

## ERRATA

The following committees should be added to the list of "All Other Advisory Committees" for Health, Education and Welfare:

Panel on Review of Laxative Antidiarrheal and Emetic  
Drugs (FHA)  
National Advisory Council on Supplementary Centers and  
Services (OE)  
National Council on Education of Disadvantaged Children (OE)  
President's Committee on Mental Retardation (OS)  
President's Council on Physical Fitness and Sports (OS)

Appendix A

Federal Advisory Committee Act (P.L. 92-463)



Public Law 92-463  
92nd Congress, H. R. 4383  
October 6, 1972

## An Act

86 STAT. 770

To authorize the establishment of a system governing the creation and operation of advisory committees in the executive branch of the Federal Government, and for other purposes.

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "Federal Advisory Committee Act".*

Federal Advisory Committee Act.

### FINDINGS AND PURPOSES

SEC. 2. (a) The Congress finds that there are numerous committees, boards, commissions, councils, and similar groups which have been established to advise officers and agencies in the executive branch of the Federal Government and that they are frequently a useful and beneficial means of furnishing expert advice, ideas, and diverse opinions to the Federal Government.

(b) The Congress further finds and declares that—

(1) the need for many existing advisory committees has not been adequately reviewed;

(2) new advisory committees should be established only when they are determined to be essential and their number should be kept to the minimum necessary;

(3) advisory committees should be terminated when they are no longer carrying out the purposes for which they were established;

(4) standards and uniform procedures should govern the establishment, operation, administration, and duration of advisory committees;

(5) the Congress and the public should be kept informed with respect to the number, purpose, membership, activities, and cost of advisory committees; and

(6) the function of advisory committees should be advisory only, and that all matters under their consideration should be determined, in accordance with law, by the official, agency, or officer involved.

### DEFINITIONS

SEC. 3. For the purpose of this Act—

(1) The term "Director" means the Director of the Office of Management and Budget.

(2) The term "advisory committee" means any committee, board, commission, council, conference, panel, task force, or other similar group, or any subcommittee or other subgroup thereof (hereafter in this paragraph referred to as "committee"), which is—

(A) established by statute or reorganization plan, or

(B) established or utilized by the President, or

(C) established or utilized by one or more agencies,

in the interest of obtaining advice or recommendations for the President or one or more agencies or officers of the Federal Government, except that such term excludes (i) the Advisory Commission on Intergovernmental Relations, (ii) the Commission on Government Procurement, and (iii) any committee which is composed wholly of full-time officers or employees of the Federal Government.

(3) The term "agency" has the same meaning as in section 551(1) of title 5, United States Code.

(4) The term "Presidential advisory committee" means an advisory committee which advises the President.

#### APPLICABILITY

SEC. 4. (a) The provisions of this Act or of any rule, order, or regulation promulgated under this Act shall apply to each advisory committee except to the extent that any Act of Congress establishing any such advisory committee specifically provides otherwise.

Restrictions.

(b) Nothing in this Act shall be construed to apply to any advisory committee established or utilized by—

(1) the Central Intelligence Agency; or

(2) the Federal Reserve System.

(c) Nothing in this Act shall be construed to apply to any local civic group whose primary function is that of rendering a public service with respect to a Federal program, or any State or local committee, council, board, commission, or similar group established to advise or make recommendations to State or local officials or agencies.

#### RESPONSIBILITIES OF CONGRESSIONAL COMMITTEES

Review.

SEC. 5. (a) In the exercise of its legislative review function, each standing committee of the Senate and the House of Representatives shall make a continuing review of the activities of each advisory committee under its jurisdiction to determine whether such advisory committee should be abolished or merged with any other advisory committee, whether the responsibilities of such advisory committee should be revised, and whether such advisory committee performs a necessary function not already being performed. Each such standing committee shall take appropriate action to obtain the enactment of legislation necessary to carry out the purpose of this subsection.

Guidelines.

(b) In considering legislation establishing, or authorizing the establishment of any advisory committee, each standing committee of the Senate and of the House of Representatives shall determine, and report such determination to the Senate or to the House of Representatives, as the case may be, whether the functions of the proposed advisory committee are being or could be performed by one or more agencies or by an advisory committee already in existence, or by enlarging the mandate of an existing advisory committee. Any such legislation shall—

(1) contain a clearly defined purpose for the advisory committee;

(2) require the membership of the advisory committee to be fairly balanced in terms of the points of view represented and the functions to be performed by the advisory committee;

(3) contain appropriate provisions to assure that the advice and recommendations of the advisory committee will not be inappropriately influenced by the appointing authority or by any special interest, but will instead be the result of the advisory committee's independent judgment;

(4) contain provisions dealing with authorization of appropriations, the date for submission of reports (if any), the duration of the advisory committee, and the publication of reports and other materials, to the extent that the standing committee determines the provisions of section 10 of this Act to be inadequate; and

(5) contain provisions which will assure that the advisory committee will have adequate staff (either supplied by an agency or employed by it), will be provided adequate quarters, and will have funds available to meet its other necessary expenses.

(c) To the extent they are applicable, the guidelines set out in subsection (b) of this section shall be followed by the President, agency heads, or other Federal officials in creating an advisory committee.

RESPONSIBILITIES OF THE PRESIDENT

SEC. 6. (a) The President may delegate responsibility for evaluating and taking action, where appropriate, with respect to all public recommendations made to him by Presidential advisory committees.

(b) Within one year after a Presidential advisory committee has submitted a public report to the President, the President or his delegate shall make a report to the Congress stating either his proposals for action or his reasons for inaction, with respect to the recommendations contained in the public report.

Report to Congress.

(c) The President shall, not later than March 31 of each calendar year (after the year in which this Act is enacted), make an annual report to the Congress on the activities, status, and changes in the composition of advisory committees in existence during the preceding calendar year. The report shall contain the name of every advisory committee, the date of and authority for its creation, its termination date or the date it is to make a report, its functions, a reference to the reports it has submitted, a statement of whether it is an ad hoc or continuing body, the dates of its meetings, the names and occupations of its current members, and the total estimated annual cost to the United States to fund, service, supply, and maintain such committee. Such report shall include a list of those advisory committees abolished by the President, and in the case of advisory committees established by statute, a list of those advisory committees which the President recommends be abolished together with his reasons therefor. The President shall exclude from this report any information which, in his judgment, should be withheld for reasons of national security, and he shall include in such report a statement that such information is excluded.

Annual report to Congress.

Exclusion.

RESPONSIBILITIES OF THE DIRECTOR, OFFICE OF MANAGEMENT AND BUDGET

SEC. 7. (a) The Director shall establish and maintain within the Office of Management and Budget a Committee Management Secretariat, which shall be responsible for all matters relating to advisory committees.

Committee Management Secretariat. Establishment.

(b) The Director shall, immediately after the enactment of this Act, institute a comprehensive review of the activities and responsibilities of each advisory committee to determine—

Review.

- (1) whether such committee is carrying out its purpose;
- (2) whether, consistent with the provisions of applicable statutes, the responsibilities assigned to it should be revised;
- (3) whether it should be merged with other advisory committees; or
- (4) whether it should be abolished.

The Director may from time to time request such information as he deems necessary to carry out his functions under this subsection. Upon the completion of the Director's review he shall make recommendations to the President and to either the agency head or the Congress with respect to action he believes should be taken. Thereafter, the Director shall carry out a similar review annually. Agency heads shall cooperate with the Director in making the reviews required by this subsection.

Recommendations to President and Congress.

Agency cooperation.

Performance  
guidelines.

(c) The Director shall prescribe administrative guidelines and management controls applicable to advisory committees, and, to the maximum extent feasible, provide advice, assistance, and guidance to advisory committees to improve their performance. In carrying out his functions under this subsection, the Director shall consider the recommendations of each agency head with respect to means of improving the performance of advisory committees whose duties are related to such agency.

Uniform pay  
guidelines.

(d) (1) The Director, after study and consultation with the Civil Service Commission, shall establish guidelines with respect to uniform fair rates of pay for comparable services of members, staffs, and consultants of advisory committees in a manner which gives appropriate recognition to the responsibilities and qualifications required and other relevant factors. Such regulations shall provide that—

(A) no member of any advisory committee or of the staff of any advisory committee shall receive compensation at a rate in excess of the rate specified for GS-18 of the General Schedule under section 5332 of title 5, United States Code; and

Travel expenses.

(B) such members, while engaged in the performance of their duties away from their homes or regular places of business, may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by section 5703 of title 5, United States Code, for persons employed intermittently in the Government service.

80 Stat. 499;  
83 Stat. 190.

(2) Nothing in this subsection shall prevent—

(A) an individual who (without regard to his service with an advisory committee) is a full-time employee of the United States, or

(B) an individual who immediately before his service with an advisory committee was such an employee, from receiving compensation at the rate at which he otherwise would be compensated (or was compensated) as a full-time employee of the United States.

Expense recom-  
mendations.

(e) The Director shall include in budget recommendations a summary of the amounts he deems necessary for the expenses of advisory committees, including the expenses for publication of reports where appropriate.

#### RESPONSIBILITIES OF AGENCY HEADS

SEC. 8. (a) Each agency head shall establish uniform administrative guidelines and management controls for advisory committees established by that agency, which shall be consistent with directives of the Director under section 7 and section 10. Each agency shall maintain systematic information on the nature, functions, and operations of each advisory committee within its jurisdiction.

Advisory Com-  
mittee Manage-  
ment Control  
Officer, design-  
ation.

(b) The head of each agency which has an advisory committee shall designate an Advisory Committee Management Officer who shall—

(1) exercise control and supervision over the establishment, procedures, and accomplishments of advisory committees established by that agency;

(2) assemble and maintain the reports, records, and other papers of any such committee during its existence; and

81 Stat. 54.

(3) carry out, on behalf of that agency, the provisions of section 552 of title 5, United States Code, with respect to such reports, records, and other papers.

#### ESTABLISHMENT AND PURPOSE OF ADVISORY COMMITTEES

SEC. 9. (a) No advisory committee shall be established unless such establishment is—

(1) specifically authorized by statute or by the President; or

(2) determined as a matter of formal record, by the head of the agency involved after consultation with the Director, with timely notice published in the Federal Register, to be in the public interest in connection with the performance of duties imposed on that agency by law.

Publication in Federal Register.

(b) Unless otherwise specifically provided by statute or Presidential directive, advisory committees shall be utilized solely for advisory functions. Determinations of action to be taken and policy to be expressed with respect to matters upon which an advisory committee reports or makes recommendations shall be made solely by the President or an officer of the Federal Government.

(c) No advisory committee shall meet or take any action until an advisory committee charter has been filed with (1) the Director, in the case of Presidential advisory committees, or (2) with the head of the agency to whom any advisory committee reports and with the standing committees of the Senate and of the House of Representatives having legislative jurisdiction of such agency. Such charter shall contain the following information:

Charter, filing.

Contents.

- (A) the committee's official designation;
- (B) the committee's objectives and the scope of its activity;
- (C) the period of time necessary for the committee to carry out its purposes;
- (D) the agency or official to whom the committee reports;
- (E) the agency responsible for providing the necessary support for the committee;
- (F) a description of the duties for which the committee is responsible, and, if such duties are not solely advisory, a specification of the authority for such functions;
- (G) the estimated annual operating costs in dollars and man-years for such committee;
- (H) the estimated number and frequency of committee meetings;
- (I) the committee's termination date, if less than two years from the date of the committee's establishment; and
- (J) the date the charter is filed.

A copy of any such charter shall also be furnished to the Library of Congress.

Copy.

ADVISORY COMMITTEE PROCEDURES

SEC. 10. (a) (1) Each advisory committee meeting shall be open to the public.

Meetings.

(2) Except when the President determines otherwise for reasons of national security, timely notice of each such meeting shall be published in the Federal Register, and the Director shall prescribe regulations to provide for other types of public notice to insure that all interested persons are notified of such meeting prior thereto.

Notice. Publication in Federal Register. Regulations.

(3) Interested persons shall be permitted to attend, appear before, or file statements with any advisory committee, subject to such reasonable rules or regulations as the Director may prescribe.

(b) Subject to section 552 of title 5, United States Code, the records, reports, transcripts, minutes, appendixes, working papers, drafts, studies, agenda, or other documents which were made available to or prepared for or by each advisory committee shall be available for public inspection and copying at a single location in the offices of the advisory committee or the agency to which the advisory committee reports until the advisory committee ceases to exist.

81 Stat. 54.

(c) Detailed minutes of each meeting of each advisory committee shall be kept and shall contain a record of the persons present, a complete and accurate description of matters discussed and conclusions reached, and copies of all reports received, issued, or approved by the

Minutes.

- Certification.** advisory committee. The accuracy of all minutes shall be certified to by the chairman of the advisory committee.
- (d) Subsections (a)(1) and (a)(3) of this section shall not apply to any advisory committee meeting which the President, or the head of the agency to which the advisory committee reports, determines is concerned with matters listed in section 552(b) of title 5, United States Code. Any such determination shall be in writing and shall contain the reasons for such determination. If such a determination is made, the advisory committee shall issue a report at least annually setting forth a summary of its activities and such related matters as would be informative to the public consistent with the policy of section 552(b) of title 5, United States Code.
- 81 Stat. 54.  
Annual report.** (e) There shall be designated an officer or employee of the Federal Government to chair or attend each meeting of each advisory committee. The officer or employee so designated is authorized, whenever he determines it to be in the public interest, to adjourn any such meeting. No advisory committee shall conduct any meeting in the absence of that officer or employee.
- Federal officer  
or employee,  
attendance.** (f) Advisory committees shall not hold any meetings except at the call of, or with the advance approval of, a designated officer or employee of the Federal Government, and in the case of advisory committees (other than Presidential advisory committees), with an agenda approved by such officer or employee.

#### AVAILABILITY OF TRANSCRIPTS

- "Agency proceeding."  
80 Stat. 382.** SEC. 11. (a) Except where prohibited by contractual agreements entered into prior to the effective date of this Act, agencies and advisory committees shall make available to any person, at actual cost of duplication, copies of transcripts of agency proceedings or advisory committee meetings.
- (b) As used in this section "agency proceeding" means any proceeding as defined in section 551(12) of title 5, United States Code.

#### FISCAL AND ADMINISTRATIVE PROVISIONS

- Recordkeeping.** SEC. 12. (a) Each agency shall keep records as will fully disclose the disposition of any funds which may be at the disposal of its advisory committees and the nature and extent of their activities. The General Services Administration, or such other agency as the President may designate, shall maintain financial records with respect to Presidential advisory committees. The Comptroller General of the United States, or any of his authorized representatives, shall have access, for the purpose of audit and examination, to any such records.
- Audit.** (b) Each agency shall be responsible for providing support services for each advisory committee established by or reporting to it unless the establishing authority provides otherwise. Where any such advisory committee reports to more than one agency, only one agency shall be responsible for support services at any one time. In the case of Presidential advisory committees, such services may be provided by the General Services Administration.
- Agency support services.**

#### RESPONSIBILITIES OF LIBRARY OF CONGRESS

- Reports and background papers.** SEC. 13. Subject to section 552 of title 5, United States Code, the Director shall provide for the filing with the Library of Congress of at least eight copies of each report made by every advisory committee and, where appropriate, background papers prepared by consultants. The Librarian of Congress shall establish a depository for such reports and papers where they shall be available to public inspection and use.
- Depository.**

## TERMINATION OF ADVISORY COMMITTEES

SEC. 14. (a) (1) Each advisory committee which is in existence on the effective date of this Act shall terminate not later than the expiration of the two-year period following such effective date unless—

(A) in the case of an advisory committee established by the President or an officer of the Federal Government, such advisory committee is renewed by the President or that officer by appropriate action prior to the expiration of such two-year period; or

(B) in the case of an advisory committee established by an Act of Congress, its duration is otherwise provided for by law.

(2) Each advisory committee established after such effective date shall terminate not later than the expiration of the two-year period beginning on the date of its establishment unless—

(A) in the case of an advisory committee established by the President or an officer of the Federal Government such advisory committee is renewed by the President or such officer by appropriate action prior to the end of such period; or

(B) in the case of an advisory committee established by an Act of Congress, its duration is otherwise provided for by law.

(b) (1) Upon the renewal of any advisory committee, such advisory committee shall file a charter in accordance with section 9(c). Renewal.

(2) Any advisory committee established by an Act of Congress shall file a charter in accordance with such section upon the expiration of each successive two-year period following the date of enactment of the Act establishing such advisory committee.

(3) No advisory committee required under this subsection to file a charter shall take any action (other than preparation and filing of such charter) prior to the date on which such charter is filed.

(c) Any advisory committee which is renewed by the President or any officer of the Federal Government may be continued only for successive two-year periods by appropriate action taken by the President or such officer prior to the date on which such advisory committee would otherwise terminate. Continuation.

## EFFECTIVE DATE

Sec. 15. Except as provided in section 7(b), this Act shall become effective upon the expiration of ninety days following the date of enactment.

Approved October 6, 1972.

LEGISLATIVE HISTORY:

HOUSE REPORTS: No. 92-1017 (Comm. on Government Operations) and No. 92-1403 (Comm. of Conference).

SENATE REPORT No. 92-1098 accompanying S. 3529 (Comm. on Government Operations).

CONGRESSIONAL RECORD, Vol. 118 (1972):

May 9, considered and passed House.

Sept. 12, considered and passed Senate, amended, in lieu of S. 3529.

Sept. 19, Senate agreed to conference report.

Sept. 20, House agreed to conference report.

Appendix B

Executive Order 11686

## EXECUTIVE ORDER 11686

### Committee Management

I have approved the Federal Advisory Committee Act which provides standards for the establishment, operation, termination, and control of advisory committees, assigns responsibility for the performance of those functions, and requires the submission of an annual report to the Congress concerning the administration of the act. The provisions of the act, in effect, supersede and replace the committee management standards and procedures set forth in Executive Order No. 11671 which I issued on June 5, 1972.

NOW, THEREFORE, by virtue of the authority vested in me by the Federal Advisory Committee Act (hereinafter referred to as the act), section 301 of title 3 of the United States Code, and as President of the United States, it is hereby ordered as follows:

Section 1. The heads of all executive departments and agencies shall take appropriate action to assure their ability to comply with the provisions of the act.

Sec. 2. The Director of the Office of Management and Budget shall:

(1) perform, or designate, from time to time, other officers of the Federal Government to perform, without the approval, ratification, or other action of the President, the functions vested in the President by the act, except the function of making the annual reports to the Congress required by section 6(c) of the act;

(2) prepare for the consideration of the President the annual reports to the Congress required by section 6(c) of the act; and

(3) prescribe administrative guidelines and management controls for advisory committees composed wholly of full-time officers or employees of the Federal Government (inter-agency committees not subject to the provisions of the act), as well as for advisory committees covered by the act.

Sec. 3. Section 8(4) of Executive Order No. 11671 of June 5, 1972, is hereby revoked and the remainder of that order shall be deemed to be superseded effective as of the expiration of ninety days following the date of my approval of the act.

THE WHITE HOUSE,  
October 7, 1972.



**Appendix C**

**Draft OMB Circular A-63**

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

Appendix C

CIRCULAR NO. A-63  
Revised  
DRAFT 12/26/72

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Advisory Committee Management

1. Purpose. This Circular provides guidance for the implementation of the Federal Advisory Committee Act, Public Law 92-463, hereinafter referred to as the "Act," and Executive Order No. 11686, October 7, 1972, entitled "Committee Management." The Circular should be used in conjunction with the joint OMB-Department of Justice memorandum which is to be issued separately, regarding implementation of the Act. This Circular establishes requirements for annual reports on advisory committees. These reports will provide the basis for the President's annual report to the Congress.

2. Rescission. This Circular rescinds and supersedes Circular A-63, "Management of Interagency Committees," dated March 22, 1964, and becomes effective January 5, 1973.

3. Definition. For the purpose of this Circular the terms "advisory committee" and "Presidential advisory committee" shall have the same meaning as when used in the Act.

4. Responsibilities.

a. The OMB Committee Management Secretariat is responsible for general oversight of all advisory committees and for the performance of the functions vested in the Director of OMB by the Act and E.O. No. 11686. In the performance of those functions, the Secretariat may assign responsibility to agencies for support of Presidential Advisory Committees, for the evaluation of their reports, and for subsequent reporting to the Congress.

b. Department and agency heads are responsible for the performance of the functions vested in them by the Act and for the management and submission of reports to OMB concerning agency advisory committees.

(No. A-63)

c. Each agency shall publish implementing regulations containing guidelines and management controls for advisory committees.

d. Each agency shall maintain systematic information on the nature, functions, and operation of each advisory committee within its jurisdiction.

5. Annual Report. The annual report is based on the calendar year. The information provided will be included in the President's report to the Congress. Agency reports shall include only those advisory committees established by that agency, or if created by Executive Order or statute, for which the agency has responsibility. The report should be structured in this way:

a. An individual sheet (attached) filled out for each committee;

b. A summary which provides four separate alphabetical lists:

(1) new advisory committees created by the agency whose creation was specifically directed by statute;

(2) new advisory committees created by the agency during the reporting year other than those specifically directed by statute;

(3) all other advisory committees for which the agency is responsible that were in existence at the end of the calendar year except those listed in (1) and (2) above;

(4) all advisory committees terminated during the reporting calendar year.

c. An estimated aggregate cost to operate such committees, including man-years of staff support;

(1) for the total listing of advisory committees reported;

(2) for each separate list reported under paragraph b above.

Copies of reports shall be submitted in quadruplicate to the Director, Office of Management and Budget, Attn: Committee Management Secretariat, no later than February 1.

ANNUAL REPORT OF AGENCY ADVISORY COMMITTEES  
 REPORT PERIOD: CY \_\_\_\_\_<sup>1</sup>

1. Exact name of advisory committee
2. Is the committee ad hoc or continuing?<sup>2</sup>
3. Establishment date or date of continuation<sup>3</sup>
4. Specific establishment authority
5. Is establishment authority:<sup>4</sup>
  - a. specifically directed by law
  - b. authorized by law
  - c. established by agency authority
  - d. established by Presidential directive
6. Termination or report date<sup>5</sup>
7. Brief statement of function
8. Title(s) and date(s) of report(s) submitted, if any

---

<sup>1</sup>Indicate appropriate calendar year of report

<sup>2</sup>Generally an ad hoc committee is one which is established for a particular purpose, and has a short duration. (A short duration is usually less than twelve months.)

<sup>3</sup>The establishment date is the original creation date of the committee. The continuation date is the latest date that a review has taken place and the determination to continue the committee has been made. Indicate the most recent date.

<sup>4</sup>Indicate the appropriate letter of the establishing authority for the committee.

<sup>5</sup>This is to indicate when the committee will cease functioning. It may be the final terminating date or the date a new continuance is due.

(No. A-63)

9. Actual dates of all meetings (with a summary total as to the number of times met)
10. Names, occupations, and addresses of current members (may be attached separately)
11. Estimated total aggregate annual cost to the U.S. to fund, service, supply, and maintain the committee
12. Estimated annual man-years of staff support for the committee
13. Name, address, and telephone number of the agency representative to provide additional information
14. If any information is excluded from this report for reasons of national security, a statement to that effect should be included.

DRAFT OFFICE OF MANAGEMENT AND BUDGET/  
DEPARTMENT OF JUSTICE MEMORANDUM

ADVISORY COMMITTEE MANAGEMENT

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Appendix D

Draft OMB/Department of Justice Memorandum  
on Implementation of the Federal Advisory Committee Act

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

Appendix D

DRAFT

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Implementation of the Federal Advisory Committee Act

1. Basis; Applicability. This Memorandum is based upon the Federal Advisory Committee Act, P.L. 92-463, and Executive Order No. 11686 (Oct. 7, 1972) entitled "Committee Management." Subsection 7(c) of the Act states that the Director of the Office of Management and Budget "shall prescribe administrative guidelines and management controls applicable to advisory committees..."

The particular sections of the Act upon which the provisions of this Memorandum are based are indicated in parentheses following the various provisions. Section 4(a) of the Act states "The provisions of this Act or of any rule, order, or regulation promulgated under this Act shall apply to each advisory committee except to the extent that any Act of Congress establishing any such advisory committee specifically provides otherwise." Where the statute establishing an advisory committee is vague or silent, the provisions of the Act are controlling. However, where the establishing statute deals specifically with the subject, that statute is controlling.

This Memorandum applies to all "advisory committees" within the meaning of the Act.

The effective date of the Act, except as provided in section 7(b), is January 5, 1973, except to the extent that full implementation of the Act requires that certain steps be taken prior to that date.

2. Policy. In interpreting this Memorandum the purposes of Congress in adopting the Act should be followed. (Section 2.) These purposes include--

a. limiting the number of advisory committees to those that are essential and terminating any advisory committees which are not fulfilling their purposes;

b. insuring effective use of advisory committees and their recommendations, while assuring that decisional authority is retained by the responsible Federal officers.

c. providing standards and uniform procedures with respect to the creation, operation, and duration of advisory committees; and

d. insuring that adequate information is provided to the Congress and the public regarding advisory committees and insuring adequate opportunities for access by the public to advisory committee meetings.

3. Definitions. For purposes of this Memorandum--

a. "Act" means the Federal Advisory Committee Act.

b. "Advisory committee" has the meaning set forth in paragraph 4 of this Memorandum.

c. "Agency" has the meaning set forth in 5 U.S.C. 551(1). (Section 3(c).) That definition is as follows:

...each authority of the Government of the United States, whether or not it is within or subject to review by another agency, but does not include--

(A) the Congress;

(B) the courts of the United States;

(C) the governments of the territories or possessions of the United States;

(D) the government or the District of Columbia;...

d. "Agency head" means the head of an agency which uses an advisory committee (or the delegate of such agency head).

e. "Committee Management Secretariat" has the meaning explained in paragraph 6 of this Memorandum.

f. "Director" means the Director of the Office of Management and Budget or his delegate (Section 3(1).)

g. "Presidential advisory committee" means an advisory committee which advises the President. (Section 3(4).)

4. Committees covered by the Act.

a. Basic meaning of "advisory committee."

(1) Subject to the exclusion of committees composed wholly of full-time Federal employees and the other exclusions described in paragraph 4b, below, the term "advisory committee" means:

any committee, board, commission, council, conference, panel, task force, or other similar group, or any subcommittee or other subgroup thereof..., which is--

(A) established by statute or reorganization plan, or

(B) established or utilized by the President, or,

(C) established or utilized by one or more agencies,

in the interest of obtaining advice or recommendations for the President or one or more agencies or officers of the Federal Government...(Section 3(2).)

The terms of the Act and its legislative history, including numerous indications of reliance upon concepts used in Executive Order No. 11007 (1962) and No. 11671 (1972), show that, while broad coverage was intended, the statute is aimed at "advisory committees or similar groups" in the ordinary sense. In general, such bodies would have all or most of the following characteristics:

(a) fixed membership, usually selected by a Federal official or determined on the basis of Federal law;

(b) established by a Federal official or on the basis of Federal law; or, if not Federally established, the initiative for its use as an advisory body for the Federal Government came from a Federal official rather than from a private group;

(c) a defined purpose of providing advice regarding a particular subject or particular subjects;

(d) an organizational structure (e.g., officers) and a staff;

(e) regular or periodic meetings.

Thus, for example, the Act would not apply where a group of persons seeks and obtains a meeting (or even a series of meetings)

with a Federal official in order to present him with their views on certain subjects.

(2) Committees "utilized" to advise a Federal official or agency, though not established for that purpose, are covered by the Act. With respect to such a group, the Act applies to the extent that the group is engaged in the function of advising the Federal official or agency.

For example, the Act would apply to an already existing organization of scholars enlisted by an agency to provide advice on a continuing basis. Meetings and records of the organization pertaining to its function of advising Federal officials would be subject to the Act. However, with regard to the organization's other functions, the Act would not apply.

(3) A group satisfying the other criteria outlined in (1) above may be an "advisory committee" even though its duration is short. For example, a task force created to complete, within a period of months, a study of a particular situation might be covered. Another example of an ad hoc (or noncontinuing) group which might be subject to the Act is a committee whose function is to conduct a single conference.

(4) The Act's definition of "advisory committee" includes "subcommittee(s)" and "other subgroup(s)" of the listed types of groups. The manner in which the various provisions of the Act apply to subgroups is indicated in the pertinent portions of this Memorandum (e.g., paragraph 8d regarding committee charters and paragraph 10 regarding meetings). With regard to certain requirements, a distinction is made between formal and informal subgroups. A formal subgroup might be one which independently possesses most of the requisites of an advisory committee (fixed membership, separate staff, regular meetings, etc.). An informal subgroup is one possessing few of those requisites (e.g., during a particular meeting, an advisory committee might divide itself into several topics). Another example might be several committee members who confer informally with regard to a matter relating to the committee.

(5) In general, the functions of an advisory committee are to be "solely...advisory."<sup>2</sup> "Operational" groups are not covered by the Act.

Where a group provides some advice to an agency, but the group's advisory function is incidental to and inseparable from other (e.g., operational) functions, the Act does not apply. If the advisory function is separable, the group (whether or not Federally established) should be made subject to the Act to the extent that it operates as an advisory committee.

b. Groups excluded from the Act's coverage.

(1) The Act does not apply to any committee "which is composed wholly of full-time officers or employees of the Federal Government." (Section 3(2).)

(2) The Advisory Commission on Intergovernmental Relations and the Commission on Government Procurement are excluded from the Act's coverage. (Section 3(2).)

(3) The Act is inapplicable to "any advisory committee established or utilized by" the Central Intelligence Agency or the Federal Reserve System. (Section 4(b).)

(4) The Act is inapplicable to "any local civic group whose primary function is that of rendering a public service with respect to a Federal program." (Section 4(c).)

(5) The Act is inapplicable to "any State or local committee...or similar group established to advise...State or local officials or agencies." (Section 4(c).)

(6) The term "advisory committee" is not intended to include persons or organizations which have contractual relationships with agencies. For example, a consulting firm hired by an agency to provide advice regarding a matter would not be subject to the Act.<sup>3</sup> However, in determining whether the Act is applicable in a specific situation, the substance of the relationship between (i) the agency and (ii) the other persons or organization is controlling. If the criteria described in paragraph 4a(1) above are present, the existence of a contractual relationship with one (or more) of the committee's members would not affect coverage by the Act.

5. Responsibilities of the President; Delegation to OMB.

a. Pursuant to Executive Order No. 11686 (1972), the Director is to perform or to designate, from time to time, other Federal officers to perform the functions vested in the President by the Act, except the function (described in Section 6(c) of the Act) of making annual reports to Congress.

b. The annual reports of the President shall be prepared by the Director for the consideration of the President.

c. The Director shall be responsible for submitting or causing another agency to submit to Congress a report on the recommendations contained in any public report submitted to the President by a Presidential advisory committee. (Section 6(a).) Any such report to Congress shall contain proposals for action or

reasons for inaction with respect to such public recommendations. (Section 6(b).)

Any such report to Congress shall be submitted within one year of the date the committee's report is submitted to the President.

6. Other Responsibilities of OMB. In general, the functions of the Director under the Act and under Executive Order No. 11686 (1972) shall be carried out by the Committee Management Secretariat of the Office of Management and Budget. (Section 7(a).)

In addition to the matters listed in paragraph 5 of this Memorandum, specific functions of the Secretariat include the following:

a. The Secretariat shall provide guidance and assistance to advisory committees and to the agencies toward the ends of improving advisory committee performance and assuring compliance with the Act. (Section 7(c).) In performing this function, the Secretariat shall consider recommendations submitted by agency heads.

The administrative guidelines and management controls contained in this Memorandum may be supplemented by additions to this Memorandum or by separate directives or orders. (Section 7(c).)

Regarding interpretation of the Act, the Secretariat or an agency may consult the Office of Legal Counsel of the Department of Justice.

To insure consistency with this Memorandum the Secretariat shall review agency regulations, administrative guidelines and management controls implementing the Act and any amendments to such documents.

b. The Secretariat shall conduct an annual review of the activities and responsibilities of each advisory committee. (Section 7(b).) The types of information to be provided with regard to each advisory committee are set forth in paragraph 12a of this Memorandum.

c. The Secretariat shall have access to the records of any advisory committee and, as indicated in paragraph 12b of this Memorandum, may require periodic reports concerning advisory committee operation.

d. The Secretariat shall exercise the function of the Director concerning establishment by an agency of an advisory committee. (Section 9(a)(2).)

e. On the basis of its annual review of advisory committees, the Secretariat shall make recommendations to the President, the Director, and to either the agency head (in the case of an advisory committee created by the agency) or Congress (in the case of an advisory committee established by statute) regarding the effectiveness of (particular) advisory committees, revision of advisory committee functions and abolition or merger of advisory committees. (Section 7(b).)

## 7. Responsibilities of Agencies.

a. The head of each agency shall insure compliance with the Act and this Memorandum and shall issue appropriate implementing regulations. Such regulations (any amendments to them) shall be submitted to the Office of Management and Budget Secretariat and to the Office of Legal Counsel, Department of Justice prior to taking effect. Such regulations shall apply to all advisory committees established or used by the agency and shall be consistent with the agency's regulations implementing the Freedom of Information Act.

Each agency may establish (as part of its regulations or otherwise) additional administrative guidelines and management controls for advisory committees established by the agency. (Section 8(a).)

b. The head of each agency shall designate an Advisory Committee Management Officer who, with respect to advisory committees established by the agency, shall carry out the functions specified in Section 8(b) of the Act and the corresponding portions of this Memorandum (paragraphs 8-11). Such Officer may also be assigned such functions with respect to advisory committees used by, but not established by, the agency.

The name of each Advisory Committee Management Officer shall be provided to the OMB Secretariat.

c. Each agency shall maintain systematic information on the nature, functions, and operations of each advisory committee which it uses. (Section 8(a).) This shall include, in a single location, a complete set of the charters of the advisory committees used by the agency.

d. Each agency shall cooperate with the OMB Secretariat in implementing the Act and this Memorandum.

(1) When appropriate, an agency head shall submit to the OMB Secretariat recommendations for improving advisory committee performance. (Section 7(c).)

(2) Upon the request of OMB, an agency shall evaluate and report to the Congress on public recommendations of a Presidential advisory committee. (Section 6(b).) (See para. 5(c).)

(3) Each agency shall cooperate with OMB with regard to the annual review of advisory committees (see paragraph 12) and furnishing periodic reports or other information concerning advisory committees.

#### 8. Creation of Advisory Committees.

a. Subsection 9(a)(2) of the Act deals with the establishment of advisory committees by agencies where such establishment is not specifically authorized by statute or by the President.

In such a case, prior to establishment of the advisory committee, the agency head must consult with the OMB Secretariat. Such "consultation" may be in the form of a letter or memorandum from the agency head describing the nature and purpose of the proposed advisory committee and the reasons why it is needed, including an explanation of why the functions of the proposed committee could not be performed by an agency or by an existing committee. (Section 5(b).)

If the OMB Secretariat is satisfied that establishment of the advisory committee would be in accord with the Act, the agency head shall prepare a written certification to the effect that creation of the advisory committee is in the public interest and shall publish in the Federal Register the certification and a description of the nature and purpose of the committee.

Such notice must be published at least 30 days prior to the filing of the committee's charter (in accord with Section 9(c) of the Act): provided that in particular cases the OMB Secretariat may, for good cause, authorize a shorter period of time between publication of the notice and the filing of the charter.

If not satisfied that establishment of the advisory committee would be in accord with the Act, the OMB Secretariat shall inform the agency head in writing within 30 days.

b. The guidelines set forth in Section 5(b) of the Act (regarding legislation establishing or authorizing establishment of an advisory committee) are, to the extent they are applicable, to be followed by the President, agency heads, or other Federal officials in creating advisory committees. (Section 5(c).) With respect to the creation or renewal of any such advisory committee, the following guidelines shall be observed:

(1) No advisory committee is to be created if its functions are being or could be performed by an agency or by an existing committee.

(2) The agency or official creating an advisory committee shall clearly define the purpose of the committee.

(3) The membership of an advisory committee shall be fairly balanced in terms of the points of view represented and the committee's functions.

The membership of a committee necessarily depends on its functions. For example, the membership of a committee whose sole function is to consider scientific questions may be limited to scientists. However, an effort should be made to include scientists representing different points of view and different types of employment (university, industry, etc.).

If a committee is concerned with matters involving questions of social policy, representatives of the public interest should be included and representation of a variety of economic and social groups and geographic areas is desirable.

No strict rule of proportional representation of the various types of groups is applicable. However, in regard to the selection of committee members, there is to be no discrimination on the basis of race, color, national origin, religion, or sex.

(4) There shall be appropriate safeguards to assure that an advisory committee's advice and recommendations will not be inappropriately influenced by any special interest.

(5) Each advisory committee shall prepare at least once each year a report describing its membership, functions, and actions.

c. (1) Unless specifically provided otherwise by statute or Presidential directive, advisory committees shall be utilized solely for advisory functions. (Section 9(b).) For purposes of this provision, "Presidential directive" refers to an executive order, executive memorandum, or an OMB directive based upon authority delegated by Executive Order No. 11686 (1972).

When a Federally established advisory committee has both advisory and operating functions and the two types of functions are separable, the Act and this Memorandum shall apply only to the advisory functions.

As indicated in paragraph 4a(2) above, a committee "utilized" by a Federal official as an "advisory committee," but not

established for that purpose, is subject to the Act only to the extent that the group performs the function of advising a Federal official.

(2) Each agency head shall take appropriate steps to assure that decisions regarding actions or policies relating to matters dealt with by an advisory committee shall be made solely by Federal officers (Section 9(b)).

d. (1) Each advisory committee shall file a charter complying with Section 9(c) of the Act. This requirement applies to committees "utilized" as advisory committees, though not established for that purpose.

The applicability of this requirement to subgroups depends upon the nature of the subgroup. With regard to formal subgroups, the requisite information should be set forth either in the charter of the parent committee or in a separate charter. Informal subgroups, particularly those temporary in nature, need not be reflected in a charter.

(2) The charter of a Presidential advisory committee shall be filed with the OMB Secretariat and with the committees of the Senate and the House of Representatives having jurisdiction over the subject matter of the advisory committee.

The charter of an advisory committee which reports to an agency shall be filed with the head of the agency and with the standing committees of the Senate and the House of Representatives having legislative jurisdiction over the agency.

(3) Until a charter has been filed in accord with (2) above, no advisory committee shall meet or take any action.

(4) Each charter shall contain the information described in Section 9(c) of the Act.

(5) A copy of each charter shall be furnished to the Library of Congress at the time of filing. Copies should be sent to:

Library of Congress  
Exchange and Gift Division  
Federal Advisory Committee Desk  
Washington, D.C. 20540

## 9. Termination and Renewal of Advisory Committees.

a. Nonstatutory committees--For purposes of this paragraph (9a), a "nonstatutory advisory committee" is one established by

the President or a Federal officer, including a committee which was authorized but not established, by a Federal statute.

(1) Each nonstatutory advisory committee which is in existence on January 5, 1973, shall terminate by January 5, 1975, unless it is renewed by the President or the establishing officer prior to the latter date. (Section 14(a)(1).)

Before such a committee can be renewed by an agency, the agency head must determine that such renewal is necessary and must inform the OMB Secretariat of his determination and the reasons for it. Such determination shall be made not more than 60 days before the scheduled date of termination.

If the Secretariat concurs, the agency head shall publish notice of the renewal in the Federal Register and shall file a new charter in compliance with Section 9(c) of the Act. (Section 14(b)(1).)

Any such advisory committee which is renewed shall continue for no more than a two-year period unless, prior to the expiration of that period, it is renewed for another two-year period, in accord with the above provisions. (Section 14(c).)

(2) Each advisory committee established by the President or a Federal officer after January 5, 1973, shall terminate not later than two years after its establishment unless prior to that time it is renewed by appropriate action (Section 14(a)(2)).

The procedures for renewal (including rechartering) of such advisory committees are the same as those described in (1) above.

(3) Unless provided otherwise by the establishing authority, the duration of a subgroup shall be the same as that of the parent committee.

b. Statutory advisory committees--For purposes of this paragraph, a "statutory advisory committee" is one established by an Act of Congress.

(1) Each statutory advisory committee which is in existence on January 5, 1973, shall terminate by January 5, 1975, unless its duration is otherwise provided for by law. (Section 14(1)(1).)

(2) Each statutory advisory committee which is established after January 5, 1973, shall terminate not later than two years after its establishment unless its duration is otherwise provided for by law. (Section 14(a)(2).)

(3) Any statutory advisory committee shall file a new charter (complying with Section 9(c) of the Act) upon the expiration of each successive two-year period following the date of enactment of the statute establishing the committee. (Section 14(b)(2).)

c. No advisory committee required by Section 14(b) of the Act to file a new charter shall take any action, other than preparation and filing of such charter, between (i) the date the new charter is required, and (ii) the date it is filed. (Section 14(b)(3).)

## 10. Operation of Advisory Committees.

a. Meetings. The provisions of this paragraph (10a) apply to all meetings of all advisory committees unless there is a specific statement to the contrary in this paragraph. The provisions of this paragraph apply to all meetings of all formal subgroups. Application of this paragraph to informal subgroups is to be determined by the parent committee, subject to review by the agency head or the OMB Secretariat to insure that there is no use of informal subgroups to evade the requirements of the Act.

### (1) Calling of meetings--

(a) No advisory committee shall hold any meetings except at the call of or with the advance approval of a designated Federal employee (see paragraph 10a(5) below). (Section 10(f).)

(b) Except with respect to Presidential advisory committees, each meeting of an advisory committee shall be conducted in accord with an agenda approved by the Federal employee. (Section 10(f).) The agenda shall list the matters to be considered at the meeting and shall indicate whether any part of the meeting is concerned with matters which are within the exemptions of the Freedom of Information Act, 5 U.S.C. 552(b). Ordinarily, copies of the agenda shall be distributed to the members of the committee prior to the date of the meeting.

The procedure to be followed in the event of unwarranted departure from a meeting's agenda is set forth in paragraph 10a(5) below.

### (2) Notice of meetings--

(a) Except when the Director determines otherwise for reasons of national security, timely notice of each advisory committee meeting shall be published in the Federal Register. (Section 10(a)(2).) The fact that a meeting is closed to the

public pursuant to Section 10(d) of the Act does not, in general, affect the foregoing requirement.

Responsibility for providing such notice shall be assigned by the head of the agency to which the advisory committee reports or, in the case of a Presidential advisory committee, by the chairman of the committee.

In addition to the notice in the Federal Register, other forms of notice should be used to the extent practicable. Such other forms include press releases and notice by mail.

(b) Such notice should state the name of the advisory committee, the time of the meeting and the purpose of the meeting (including where appropriate, a summary of the agenda). The notice should state whether (or the extent to which) the public will be permitted to attend or participate in the meeting. If the meeting will be open to the public the place of the meeting should also be included in the notice.

(c) Such notice should be published or provided at least 7 days before the date of the meeting except that (i) a different provision may be made in emergency situations and (ii) shorter advance notice may be used when 7-days notice is impracticable.

(d) As indicated above, public notice is not required when the Director has determined that such notice would be inconsistent with national security. Any agency or advisory committee which seeks such a determination, with respect to a particular meeting or a series of meetings, shall submit its request and a statement of reasons to the Director. Ordinarily, such a request should be made at least 30 days prior to the meeting.

### (3) Public participation--

(a) Subject to the exceptions described in (c) below, each advisory committee meeting shall be open to the public. Subject to limits consistent with (b) below, interested persons shall be permitted to attend, appear before or file statements with any advisory committee. (Section 10(a)(1), (3); Section 10(d).)

(b) The agency head or, in the case of a Presidential advisory committee, the chairman of the committee shall, with respect to any advisory committee meeting, all or part of which is open to the public, assure compliance with the following rules:

(i) Such meeting shall be held at a reasonable time and at a place that is reasonably accessible to members of the public.

(ii) The size of the meeting room shall be reasonable, considering such factors as the size of the advisory committee, the number of members of the public who could be expected to seek to attend the particular meeting, the number of persons who attended or sought to attend similar meetings in the past and the resources and facilities available to the committee or agency.

(iii) Any member of the public who wishes to do so shall be permitted to file a written statement with the committee, before or after the meeting.

(iv) To the extent that the time available for the meeting permits, interested persons may be permitted by the committee or its chairman to present oral statements at the meeting. A committee may establish procedures requiring such persons to obtain advance approval for such participation.

(v) Participation by members of the public in committee meetings (except in accord with (iv)) or questioning of committee members or other participants shall not be permitted except in accordance with procedures established by the committee.

(c) Subsection 10(d) of the Act states that the provisions concerning open meetings and public participation (Section 10(a)(1), (3)) "shall not apply to any advisory committee meeting which the President, or the head of the agency to which the advisory committee reports, determines is concerned with matters listed in... (5 U.S.C. 552(b), subsection of the Freedom of Information Act)."

See also paragraph 10a(2)(d) above (regarding national security).

(i) Whenever the Director determines in accord with paragraph 10a(2)(d) above, that public notice of a meeting would be inconsistent with national security, such meetings shall be closed to the public.

(ii) The exemptions set forth in the Freedom of Information Act (5 U.S.C. 552(b)) are as follows:

...matters that are--

(1) specifically required by Executive Order to be kept secret in the interest of the national defense or foreign policy;

(2) related solely to the internal personnel rules and practices of an agency;

(3) specifically exempted from disclosure by statute;

(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;

(5) interagency or intra-agency memorandums or letters which would not be available by law to a party other than any agency in litigation with the agency;

(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;

(7) investigatory files compiled for law enforcement purposes except to the extent available by law to a party other than an agency;

(8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions; or

(9) geological and geophysical information and data, including maps, concerning wells.

While the Freedom of Information Act deals with access to existing documents, the present Act encompasses oral discussions which will occur in the future and which may have no direct relation to a document. Accordingly, in applying the provision of 5 U.S.C. 552(b) to advisory committee meetings, some modification of concepts developed solely with regard to pre-existing documents is appropriate. Moreover, in order to accomplish the intent of Congress with respect to openness of advisory committees, available exemptions should be waived whenever practicable.

(iii) In applying the Freedom of Information Act exemptions to advisory committee meetings, the following rules shall be followed:

(A) If a meeting (or portion of a meeting) will have the express purpose of discussing an existing doc-

ument which is within one of the exemptions set forth in 5 U.S.C. 552(b), the meeting (or portion) may be closed to the public: provided that a meeting (or portion) involving consideration of a document prepared by or for the advisory committee and exempt only under exemption (5) (concerning intra- and interagency memorandums and letters...) may be closed only if the agency head, or the Director (in the case of a Presidential advisory committee) determines that it is essential to close such meeting (or portion) to protect the free exchange of internal views and to avoid undue interference with agency or committee operation.

(B) If a meeting (or a portion of a meeting) will have the express purpose of discussing a matter which is within one of the exemptions set forth in 5 U.S.C. 552(b), other than exemption (5), the meeting (or portion) may be closed to the public, even though no specific exempt document is to be discussed.

(C) If a meeting will be such that neither (A) nor (B) above furnishes a basis for closing it, the meeting shall be open to the public (unless paragraph 10a(3)(c)(i) relating to national security applies): provided that such a meeting (or portion of a meeting) may be closed if the agency head, or the Director (in the case of a Presidential advisory committee) determines that the meeting (or portion) will consist of an exchange of opinions, that the discussion if written would fall within exemption (5) of 5 U.S.C. 552(b) and that it is essential to close such meeting (or portion) to protect the free exchange of internal views and to avoid undue interference with agency or committee operation.

(iv) An advisory committee which has planned a meeting and which seeks to have all or part of the meeting closed on the basis of 5 U.S.C. 552(b) shall notify the agency head or, in the case of a Presidential advisory committee, the Director. Such notification shall be in writing, shall set forth the reasons why the meeting (or portion) should be closed and shall be submitted at least 30 days before the scheduled date of the meeting.

If the agency head or the Director finds the request to be warranted and in accord with the policy of the Act, the request shall be granted. The determination of the agency head or the Director shall be in writing and shall contain a brief statement of the reasons for closing the meeting (or portion).

The agency head or the Director may delegate responsibility for making the above determinations. However, in any case where a determination to close a meeting (or portion) is made by a

delegate of the agency head or the Director, the determination must be reviewed and approved by the agency general counsel.

Such a determination may be made with respect to a single meeting or, where appropriate, a series of meetings. (A determination to close a series of meetings does not affect the requirement that public notice be given regarding each meeting. See paragraph 10a(2) above.)

(v) If a meeting is to consider several separable matters, not all of which are within the exemptions of 5 U.S.C. 552(b), only the portion of the meeting dealing with exempt matters (as explained in (A) through (C) above) may be closed.

(vi) When all or part of a meeting is to be closed, such fact shall be indicated in the public notice of the meeting and in the agenda. When only part of a meeting is to be closed, the agenda shall be arranged whenever practicable, to facilitate attendance by the public at the open portion of the meeting.

(vii) When a meeting (or portion) is closed, members of the advisory committee shall not disclose the matters discussed except to other members of the advisory committee, the staff of the advisory committee or agency employees.

(viii) Regarding a meeting (or portion) which was closed, the agency head or the Director (in the case of a Presidential advisory committee) may review after the meeting the appropriateness of the determination to close the meeting (or portion). Such review might, for example, consist of an analysis of the minutes of the meeting or a comparison of the agenda and the minutes. The agency head, the Director, or the chairman may require that corrective action be taken with respect to the particular advisory committee or the general procedures concerning the closing of meetings.

(ix) When a meeting (or portion) is closed, the advisory committee shall issue a report at least annually setting forth a summary of its activities and related matters which are informative to the public consistent with the policy of 5 U.S.C. 552(b). (Section 10(d).)

(4) Minutes. Detailed minutes shall be kept of each meeting of each advisory committee, including, to the extent practicable, meetings of formal and informal subgroups. (Section 10(c).) The chairman of each advisory committee shall designate a member or other person to keep the minutes.

The minutes shall include at least the following items: the time and place of the meeting; a list of advisory committee members and staff and agency employees present at the meeting; a complete summary of matters discussed and conclusions reached; copies of all reports received, issued, or approved by the advisory committee; an explanation of the extent to which the meeting was open to the public; an explanation of the extent of public participation, including a list of members of the public who presented oral or written statements and an estimate of the number of members of the public who attended the meeting.

The chairman of the advisory committee shall certify to the accuracy of the minutes.

(5) Designated Federal employee.

(a) Subsection 10(e) of the Act requires that each advisory committee meeting be chaired or attended by a designated "officer or employee of the Federal Government." With regard to an advisory committee used by an agency, the agency head shall designate the Federal employee and determine whether he is to chair or attend the meetings. With regard to Presidential advisory committees such employee may be designated and his role determined by the Director.

Advisory committees whose membership is fixed by statute are subject to Section 10(e), unless the statute establishing the advisory committee contains a specific provision to the contrary. (Section 4(a).)

Ordinarily, the Federal employee so designated should serve the advisory committee on a continuing basis.

(b) No advisory committee shall conduct a meeting in the absence of the designated Federal employee. (Section 10(d).) If simultaneous subgroup meetings are to be held, each subgroup should have a designated Federal employee. These provisions apply to formal subgroups.

(c) The designated Federal employee shall be authorized to adjourn any advisory committee meeting, whenever he determines adjournment to be in the public interest. (Section 10(e).) For example, adjournment might be in order in the event of unwarranted departure from a meeting's agenda.

(d) Paragraph 10a(1) above describes other functions of the designated Federal employees.

b. Access to Records.

(1) Subsection 10(b) of the Act provides that subject to 5 U.S.C. 552 records, reports, and other documents of each advisory committee shall be available for public inspection and copying. A basic purpose of the Act is to permit wide access by the public to the records and papers of advisory committees.

(2) The documents referred to in Section 10(b) are as follows:

...the records, reports, transcripts, minutes, appendices, working papers, drafts, studies, agenda, or other documents which were made available to or prepared for or by each advisory committee...

The meaning of the quoted language shall be broadly construed.

(3) (a) Access to advisory committee documents is subject to the exemptions contained in 5 U.S.C. 552(b). When the only basis for denying access to a document is exemption (5), access may not be denied unless the agency head or, the Secretariat (in the case of a Presidential advisory committee) determines that such denial is essential to protect the free exchange of internal views and to avoid undue interference with agency (or advisory committee) operation.

Agencies and advisory committees shall waive available exemptions whenever, in their discretion, such waiver is appropriate.

(b) Access to advisory committee records may be refused when such records relate directly to a meeting which was closed for reasons of national security. (See paragraph 10a(3)(c)(i) above.)

(c) With respect to any meeting, part of which was closed to the public, access shall be permitted to records relating to the open portion of the meeting. For example, the portion of the minutes which relates to the open segment of the meeting shall be made available upon a proper request.

(d) Regarding a group which is "utilized" as an advisory committee but was not established for that purpose, the requirements of public access apply only to records relating directly to "advisory committee" functions.

(4) The advisory committee records described in Section 10(b) are to be available for public inspection and copying "at a single location in the offices of the advisory committee or the agency to which the advisory committee reports..."

(5) Under Section 10(b) of the Act, advisory committee records are to be available "until the advisory committee ceases to exist." Disposition of advisory committee records after the termination of the committee shall be determined by the agency head, by the Secretariat, or the General Services Administration (in the case of a Presidential advisory committee).

(6) The Act does not require that transcripts be kept of advisory committee meetings. However, Section 11(a) of the Act provides as follows:

Except where prohibited by contractual agreements entered into prior to the effective date of this Act, agencies and advisory committees shall make available to any person, at actual cost of duplication, copies of transcripts of agency proceedings or advisory committee meetings.

The requirement of availability of transcripts is subject to the exceptions discussed above in paragraph 10b(3).

For the meaning of "agency proceeding" as used in Section 11(a) of the Act, see 5 U.S.C. 551(12).

#### 11. Administration of Advisory Committees.

##### a. Support services:

(1) With regard to any advisory committee established by or reporting to an agency, the agency shall provide services unless the establishing authority provides otherwise. (Section 12(b).)

Where an advisory committee reports to more than one agency, only one agency shall be responsible for support services. The agencies to which the advisory committee reports may determine which such agency will provide such services.

(2) With regard to a Presidential advisory committee, support services shall be provided by GSA, or, if the Director so determines, another agency.

(3) The term "support services" refers to such matters as staff, quarters, supplies, and funds (including, where appropriate, funds for the publication of reports).

b. Uniform pay guidelines. Guidelines implementing Section 7(d) of the Act will be published separately.

c. Agency records.

(1) The head of each agency shall insure that the agency maintains records, as required by Section 12(a) of the Act, which disclose the disposition of funds made available to the agency's advisory committees and the nature and extent of the activities of the agency's advisory committees.

Regarding a Presidential advisory committee, GSA or another agency designated by the Director shall maintain financial records.

The Comptroller General or his representatives shall have access to the above records, for the purpose of audit and examination.

(2) In accord with procedures established by the Director, each agency shall provide budget information regarding its advisory committees. (Section 7(e).)

d. Submission of reports to Library of Congress. Subject to the exemptions contained in the Freedom of Information Act and the "national security" exception (explained in paragraph 10b(3) above), each advisory committee shall file eight copies of each of its reports with the Library of Congress. (Section 13.) Such filing shall occur at the time of issuance of the report.

When an agency head or the Secretariat determines that it would be appropriate, background papers prepared by consultants for an advisory committee and other advisory committee documents may be filed with the Library of Congress. All documents filed with the Library should be sent to:

Library of Congress  
Exchange and Gift Division  
Federal Advisory Committee Desk  
Washington, D.C. 20540

12. OMB Annual Review; Periodic Reports

a. The annual review of all advisory committees shall be conducted by the OMB Secretariat and shall be based upon the activities of advisory committees during a calendar year. (Section 7(b).)

By February 1 of each year, the head of each agency and the chairman of each Presidential advisory committee shall, for each respective advisory committee, provide the Secretariat the information described in Section 6(c) of the Act (including recommendations for exclusion, for national security reasons, of information from the President's report to Congress). Each such agency

head shall also provide his views regarding whether its responsibilities should be revised and whether it should be merged with another advisory committee or should be abolished (including the reasons for any recommendation to abolish a statutory advisory committee).

Such information shall be provided on a form prescribed by the Secretariat. Four copies of the form shall be submitted.

b. The Secretariat may require each agency and each Presidential advisory committee to submit periodic reports regarding advisory committee operations, including such matters as public access to committee meetings and records and the handling of administrative complaints.

### 13. Administrative Remedies.

a. Each agency and the Director (with regard to Presidential advisory committees), shall establish appropriate procedures and administrative remedies concerning alleged noncompliance with the Act, this Circular, or regulations implementing the Act.

b. Such procedures shall provide that any person whose request for access to an advisory committee document is denied may seek administrative review in accord with the pertinent Freedom of Information Act regulation. (If the pertinent regulation contains no such provision, the agency head or Director shall establish an appropriate procedure for review of access to advisory committee documents.)

c. Regarding alleged noncompliance not involving access to a document, such procedures shall provide for the filing of written complaints by an advisory committee member or by an aggrieved individual or organization.

Such complaints are to be filed with an appropriate agency official or (in the case of Presidential advisory committees) with the Secretariat. Such procedures shall provide a time limit for the filing of complaints by an impartial official. Such complaints shall be acted upon promptly and written notice of the disposition of the complaint shall be provided to the complainant.

<sup>1</sup>The term "advisory committee" is explained in paragraph 4 of this Memorandum.

<sup>2</sup>Exceptions to this rule are explained in paragraph 4a above and in paragraph 8c(1) of this Memorandum.

<sup>3</sup>But see paragraphs 11b and 11d of this Memorandum.